

NAME	ATTEND
Michelle Hannan, Chair	
Mark Kelley, Vice-Chair	
Eric Boucher	
Jim Annis	
Denise Munger	
Jonathan Duke, Town Manager	
General Public	
Jason Peasley	



**February 13, 2023 – 6:00 p.m.**

**Richardson Room**

**- PUBLIC MEETING -**  
**Rockport Select Board**  
Monday, February 13, 2023  
Richardson Room, 6:00 p.m.

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**AGENDA**

**I. Call Meeting to Order**

**II. Public Hearing**

- a. Liquor License for Freya’s Ice Cream
- b. Liquor License for Samoset
- c. Liquor License for Trapt

**III. Town Manager’s Report/Update**

**IV. Public Input on Non-Agenda Items**

**V. Amendments to the Agenda**

**VI. Consent Agenda**

- a. Committee Resignation(s):
  - Jennifer Mirabile – Economic Development Committee
- b. Approve Meeting Minute(s):
  - January 9, 2023

**VII. Action Items**

- a. Act on Committee Workplan(s):
  - Recreation Committee
- b. Act on Maine DEP re-allocate ARPA Grant
- c. Act on Withdrawal from Recreation Reserve
- d. Act on Capital Campaign for Marge Jones Field.

**VIII. Wastewater Commissioners**

- a. Administrative Appeal – Equivalent User Fee – Megunticook Campground

**IX. Select Board Liaison Reports**

**X. Adjourn**

**Future Meetings, Office Closures, Etc.**

Monday, February 20, 2023 – Town Offices Closed – President’s Day  
Monday, March 13, 2023 – Regular Select Board Meeting

**\*\*\*\* PUBLIC HEARING NOTICE \*\*\*\***  
**TOWN OF ROCKPORT**

On Monday, February 13 at 6:00 p.m. in the Rockport Room at the Rockport Public Library the Rockport Select Board will have on their agenda a Public Hearing on the following applications:

RENEWAL LIQUOR LICENSE FOR MALT LIQUOR, WINE & SPIRITS for SAMOROCK, LLC, d/b/a. The Samoset Resort at 220 Warrenton St, Rockport, ME

RENEWAL LIQUOR LICENSE FOR MALT LIQUOR, WINE & SPIRITS for TRAPT ENTERTAINMENT, INC, d/b/a Trapt, Inc at 461 Commercial Street, Rockport, ME

NEW LIQUOR LICENSE FOR MALT LIQUOR, WINE & SPIRITS for FREYA'S ICE CREAM, LLC, d/b/a Freya's, Freya's Ice Cream at 7 Main St, Rockport, ME

This Public Hearing will be part of the Select Board's regular meeting agenda.

Liz M. Lowe, Town Clerk

## Public Hearing

- a. Liquor License Freya's Ice Cream
- b. Liquor License for Samoset
- c. Liquor License for Trapt

<b>NAME</b>	<b>MOTION</b>	<b>SECOND</b>	<b>ABSTAIN</b>	<b>YES</b>	<b>NO</b>	<b>Time</b>
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						
Denise Munger						



4. Indicate the type of license applying for: (choose only one)

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant<br>(Class I, II, III, IV)   | <input type="checkbox"/> Class A Restaurant/Lounge<br>(Class XI)         | <input type="checkbox"/> Class A Lounge<br>(Class X)  |
| <input type="checkbox"/> Hotel<br>(Class I, II, III, IV)   | <input type="checkbox"/> Hotel – Food Optional<br>(Class I-A)            | <input type="checkbox"/> Bed & Breakfast<br>(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)<br>(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary                                       | <input type="checkbox"/> Mobile Cart                  |
| <input type="checkbox"/> Tavern<br>(Class IV)  | <input type="checkbox"/> Other: _____                                    |   |
| <input type="checkbox"/> Qualified Caterer   | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) |   |

*Refer to Section V for the License Fee Schedule on page 9*

5. Business records are located at the following address:

7 Main St. Rockport, ME 04856

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6. Is the licensee/applicant(s) citizens of the United States?  Yes  No

7. Is the licensee/applicant(s) a resident of the State of Maine?  Yes  No

**NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.**

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes  No If **Yes**, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes  No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes  No

If yes, please provide details: \_\_\_\_\_  
 \_\_\_\_\_

11. Do you own or have any interest in any another Maine Liquor License?  Yes  No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Therese Inman, Owner/Manager	04/26/1988	Colorado Springs, CO
Residence address on all the above for previous 5 years		
Name Therese Inman	Address: 19 S Chester Dean Rd, Lincolnville, ME 04856	
Name ...	Address: 5370 Artistic Circle, Colorado Springs, CO 80917	
Name ...	Address: 6942 Los Reyes Ct, Colorado Springs, CO 80918	
Name	Address:	

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes  No

If Yes, provide name of law enforcement officer and department where employed:

\_\_\_\_\_

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

16. Has the licensee/applicant(s) formerly held a Maine liquor license?  Yes  No

17. Does the licensee/applicant(s) own the premises?  Yes  No

If No, please provide the name and address of the owner:

24 Central St, LLC - PO Box 812 Camden, ME 04843

\_\_\_\_\_

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: N/A

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

The unit is located on the bottom floor of the building at 24 Central St. Rockport. It is 790 sqft, with a 200 sqft balcony. There are two doors, one exiting to the street, one exiting to an internal hallway. There are no external exits to the balcony. There is a food service counter and a prep kitchen, with a wall dividing the two. There are 12 internal seats at 4 tables, there are 10 balcony seats at 4 tables.

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Camden Rockport Elementary School  
Distance: 1.5 miles

**Section II: Signature of Applicant(s)**

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

*Please sign and date in blue ink.*

Dated: 01/03/2023

  
Signature of Duly Authorized Person

\_\_\_\_\_  
Signature of Duly Authorized Person

Therese Inman  
Printed Name Duly Authorized Person

\_\_\_\_\_  
Printed Name of Duly Authorized Person

**Section III: For use by Municipal Officers and County Commissioners only**

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: \_\_\_\_\_

Who is approving this application?  Municipal Officers of \_\_\_\_\_

County Commissioners of \_\_\_\_\_ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title
<i>Chief [Signature]</i>	Chief Rand, 629m

**This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

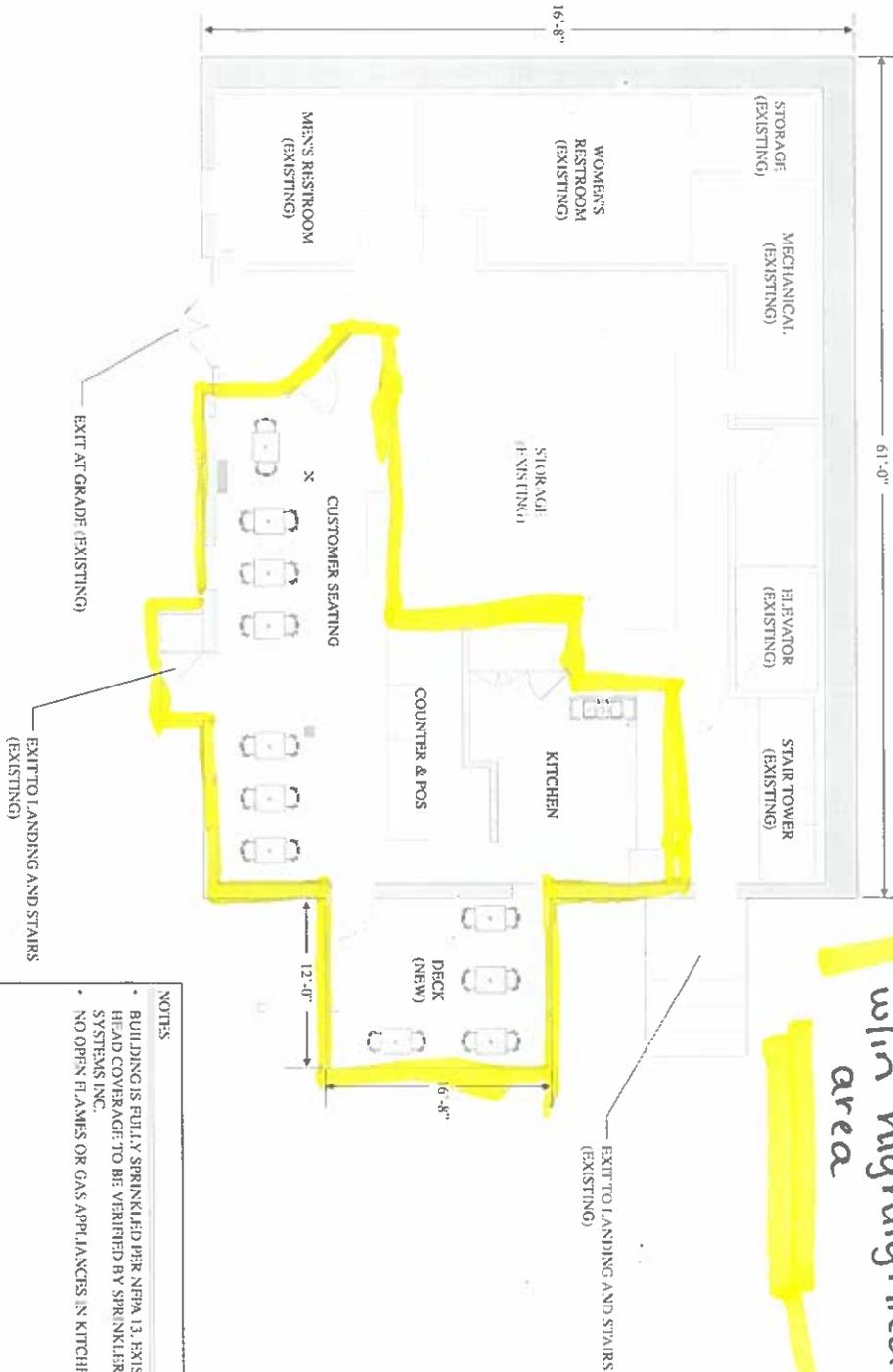
**Section VI Premises Floor Plan**

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.

See attached sheet

BASEMENT FLOOR - LAYOUT DETAIL  
 SCALE: 1/4" = 1'-0"



Premises located  
 within highlighted  
 area

NOTES:

- BUILDING IS FULLY SPRINKLED PER NFPA 13, EXISTING HEAD COVERAGE TO BE VERIFIED BY SPRINKLER SYSTEMS INC.
- NO OPEN FLAMES OR GAS APPLIANCES IN KITCHEN

	 <p><b>Bay View Management, LLC</b>        P.O. Box 812 Camden, ME 04843        Phone (207) 236-0040 Fax (207) 236-2479</p>	PROJECT: <b>UNION HALL GELATO RENOVATION</b>	SHEET TITLE: <b>LAYOUT DETAIL</b>	REVISION: REV NEW
		LOCATION: <b>24 CENTRAL STREET          ROCKPORT, ME 04856</b>	DATE: <b>MARCH 14, 2022</b>	

**Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities**

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

*All Questions Must Be Answered Completely. Please print legibly.*

1. Exact legal name: Freyas Ice Cream LLC
2. Doing Business As, if any: Freya's Ice Cream
3. Date of filing with Secretary of State: 03/30/2022 State in which you are formed: MAINE
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:  
\_\_\_\_\_
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Therese Inman	19 S Chester Dean Rd, Lincolnville, ME 04849	04/26/1988	Owner	100%
***	5370 Artistic Circle, Colorado Springs, CO 80917	***	***	***
***	6942 Los Reyes Ct, Colorado Springs, CO 80918	***	***	***

(Ownership in non-publicly traded companies must add up to 100%.)



STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

TELEPHONE: (207) 624-7220

FAX: (207) 287-3434

EMAIL INQUIRIES: [maineliquor@maine.gov](mailto:maineliquor@maine.gov)

Thank you for your interested in becoming a licensed establishment to sell and serve alcoholic beverages in Maine. To avoid any delay in the processing of your application and the subsequent issuance of your liquor license, please use the following checklist to assist you in completing the application. If you are renewing your license, this checklist is useful as well.

- Your application has been completed in its entirety and is legible. For a renewal, please submit your application 30 days prior to the expiration date of your liquor license.
- Your application is signed and dated by a duly authorized person.
- The application is signed and approved by the Town or City Municipal Officers or County Commissioners.
- The license fee submitted is for the correct fee for the license class for which you are applying and includes the \$10.00 filing fee.
  - The check must be made payable to "Treasurer, State of Maine"; both the license and filing fees can be submitted on one check.
  - If the licensee/applicant(s) is in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- For a renewal, the dollar amount of your gross income for food, liquor and guest rooms, if applicable must be completed – see Section I.1
- A diagram of the facility to be licensed must accompany **all** applications whether for a new license or the renewal of an existing license
- If you are a registered business entity with the Maine Secretary of State's office like a corporation or a limited liability company, you must complete Section VII of the application. This does not need to be completed if you are a sole proprietor.
- Have you applied for other required licensing from other state and federal agencies? See attached list.

**Important** – all applications whether for a new license or to renew an existing license for an on-premises liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places to have their application approved and signed prior to submitting it to the Bureau for further consideration.

The address to send your completed application to:

1. Mailing address:

Bureau of Alcoholic Beverages and Lottery Operations  
Division of Liquor Licensing and Enforcement  
8 State House Station  
Augusta, ME 04333-0008

2. Courier/overnight address:

Bureau of Alcoholic Beverages and Lottery Operations  
Division of Liquor Licensing and Enforcement  
19 Union Street, Suite 301-B  
Augusta, ME 04330

**The following licenses/permits may be required prior to be licensing as an on-premises licensee with the Bureau**

<b>Obtained ✓</b>	<b>License/Permit</b>	<b>State/Federal Agency to Contact</b>	<b>Telephone Number</b>	<b>Physical Location</b>
	Seller Certificate or Sales Tax Number	Maine Revenue Services <a href="http://www.maine.gov/revenue">www.maine.gov/revenue</a>	(207) 624-9693	51 Commerce Dr, Augusta
	Health License	Health and Human Services <a href="http://www.maine.gov/dhhs">www.maine.gov/dhhs</a>	(207) 287-5671	286 Water St, 3 <sup>rd</sup> floor, Augusta
	Victualer's License	Municipality where premise is located.	Contact your town office or county office	Contact your town office or county office
	Shellfish License	Marine Recourses <a href="http://www.maine.gov/dmr">www.maine.gov/dmr</a>	(207) 624-6550	<ul style="list-style-type: none"> <li>• 32 Blossom Lane, Augusta</li> <li>• 194 McKown Point Rd, West Boothbay Harbor</li> <li>• Lamoine State Park, Lamoine</li> <li>• 650 State St, Bangor</li> <li>• 317 Whitneyville Rd, Jonesboro</li> </ul>
	Dance or Entertainment License	Fire Marshall's Office <a href="http://www.maine.gov/dps/fmo">www.maine.gov/dps/fmo</a>	(207) 626-3882	45 Commerce Drive, Suite 1, Augusta
	Federal I.D. Number	<a href="http://www.irs.gov">www.irs.gov</a>	(800) 829-4933	
	Legal business names for corporations and limited liability companies and "Doing Business As" Names (assumed names)	Secretary of State, Bureau of Corporations, Elections and Commissions <a href="http://www.maine.gov/sos/cec">www.maine.gov/sos/cec</a>	(207) 624-7752	111 Sewall St, 3 <sup>rd</sup> Fl, Augusta
	Retail Beverage Alcohol Dealers Permit	Alcohol and Tobacco Tax and Trade Bureau (TTB) <a href="https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers">https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers</a>	(877) 882-3277	



4. Indicate the type of license applying for: (choose only one)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Restaurant<br>(Class I, II, III, IV)  | <input type="checkbox"/> Class A Restaurant/Lounge<br>(Class XI)         | <input type="checkbox"/> Class A Lounge<br>(Class X)  |
| <input checked="" type="checkbox"/> Hotel<br>(Class I, II, III, IV)  | <input type="checkbox"/> Hotel – Food Optional<br>(Class I-A)            | <input type="checkbox"/> Bed & Breakfast<br>(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)<br>(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary                                       | <input type="checkbox"/> Mobile Cart                  |
| <input type="checkbox"/> Tavern<br>(Class IV)  | <input type="checkbox"/> Other: _____                                    |   |
| <input type="checkbox"/> Qualified Caterer   | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) |   |

*Refer to Section V for the License Fee Schedule on page 9*

5. Business records are located at the following address:

1000 Market Street, Portsmouth, NH 03801

6. Is the licensee/applicant(s) citizens of the United States?  Yes  No
7. Is the licensee/applicant(s) a resident of the State of Maine?  Yes  No

**NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.**

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?  
 Yes  No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

- Yes  No
- Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes  No

If yes, please provide details: \_\_\_\_\_  
 \_\_\_\_\_

11. Do you own or have any interest in any another Maine Liquor License?  Yes  No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address
SEE ATTACHMENT		

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
CORNELIUS RUSSELL	01/22/1963	BANGOR, MAINE
Residence address on all the above for previous 5 years		
Name	Address:	

### Ocean Properties & Affiliates Liquor License Listing

STATE	PROPERTY LOCATION	OWNER OF LICENSE	LICENSE #	DATE ACQUIRED	NATURE OF INTEREST	Wash Individuals on Licenses				
						Mark	Michael	Billy	Suzy	Patrick
Maine	Residence Inn by Marriott 670 Turner Street Auburn, ME 04210	Auburncourt, LLC	State Liquor: 628 (Retail Liquor License)	4/7/2009	Ownership in retail liquor license					
	Holiday Inn Sunspree 123 Eden Street Bar Harbor, ME 04609	Bar Harbor Regency Hotel, Inc.	State Liquor: 4191	3/28/1985	Ownership in hotel liquor license	X	X	X	X	
	Residence Inn Bath 139 Richardson Street Bath, ME	Bathres, LLC	State Liquor: 1568 (Retail Liquor License)	4/20/2016	Ownership in retail liquor license	X	X	X	X	
	Harborside Hotel & Marina 55 West Street Bar Harbor, ME 04609	Golden Anchor, L.C.	State Liquor: 4159	5/23/2001	Ownership in hotel liquor license	X	X	X	X	
	Portland Sheraton 200 Sable Oaks Drive South Portland, ME 04106	Lullaby, LLC	State Liquor: CAR-2016-1137		Manager only no ownership in license					
	Samoset Resort 220 Warrenton Street Rockport, ME 04856	Samorock, LLC	State Liquor: 4039	2/1/1999	Ownership in hotel liquor license	X	X	X	X	
	Samoset Golf Course	Samorock, LLC	State Liquor: 1275 Retail		ownership in liquor license	X	X	X	X	
	The Bar Harbor Club 111 West Street Bar Harbor, ME 04609	Bar Harbor Tennis Club	State Liquor: 7605	7/28/2004	Ownership in hotel liquor license	X	X	X	X	
	Stewman's 2 35 West Street Bar Harbor, ME 04609	Young's Pier, LLC	State Liquor: 9338	9/27/2004	Ownership in hotel liquor license	X	X	X	X	
	Whale Watch Boats/Pier Bar Harbor, Maine	BHWW, LLC	State Liquor: 5606	6/18/2004	Ownership in hotel liquor license	X	X	X	X	
	Timber Kitchen 22 Bass Park Blvd. Bangor, ME 04401	Banres, LLC	State Liquor: 9602	10/6/2015	ownership in rest liquor license	X	X	X	X	
	West Street Hotel 50 West Street Bar Harbor, Maine	West Street Hotel, LLC	State Liquor: HOT-2012-4136	2012	ownership in hotel liquor license	X	X	X	X	
	Hampton Inn Kittery	275 Route One LLC	State Liquor: RET-2019-116122019		no ownership					

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes  No

If Yes, provide name of law enforcement officer and department where employed:

\_\_\_\_\_

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

16. Has the licensee/applicant(s) formerly held a Maine liquor license?  Yes  No

17. Does the licensee/applicant(s) own the premises?  Yes  No

If No, please provide the name and address of the owner:

\_\_\_\_\_

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: 178.00

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

HOTEL, RESUTANRAUNT, BANQUET SPACE, GOLF COURSE AND POOL ARE

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: CHURCH

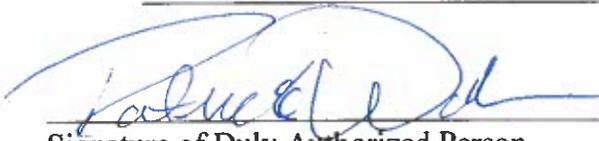
Distance: 1.00

**Section II: Signature of Applicant(s)**

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

*Please sign and date in blue ink.*

Dated: 01/11/2023

  
\_\_\_\_\_  
Signature of Duly Authorized Person

\_\_\_\_\_  
Signature of Duly Authorized Person

PATRICK WALSH, MANAGER

Printed Name Duly Authorized Person

\_\_\_\_\_  
Printed Name of Duly Authorized Person

**Section III: For use by Municipal Officers and County Commissioners only**

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: 1/19/2023

Who is approving this application?  Municipal Officers of Rockport

County Commissioners of \_\_\_\_\_ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title
	Randy Gagne
Randy Gagne, Police Chief is authorized to sign for the Town of Rockport Select Board.	

**This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

**B.** The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

**C.** If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

**D.** If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

**2. Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

**A.** Conviction of the applicant of any Class A, Class B or Class C crime;

**B.** Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

**C.** Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

**D.** Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

**D-1.** Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

**E.** A violation of any provision of this Title;

**F.** A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

**3. Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

**A. Repealed**

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

**4. Repealed**

**5. Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

**Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine**

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
  - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

## Section V: Fee Schedule

**Filing fee required.** In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

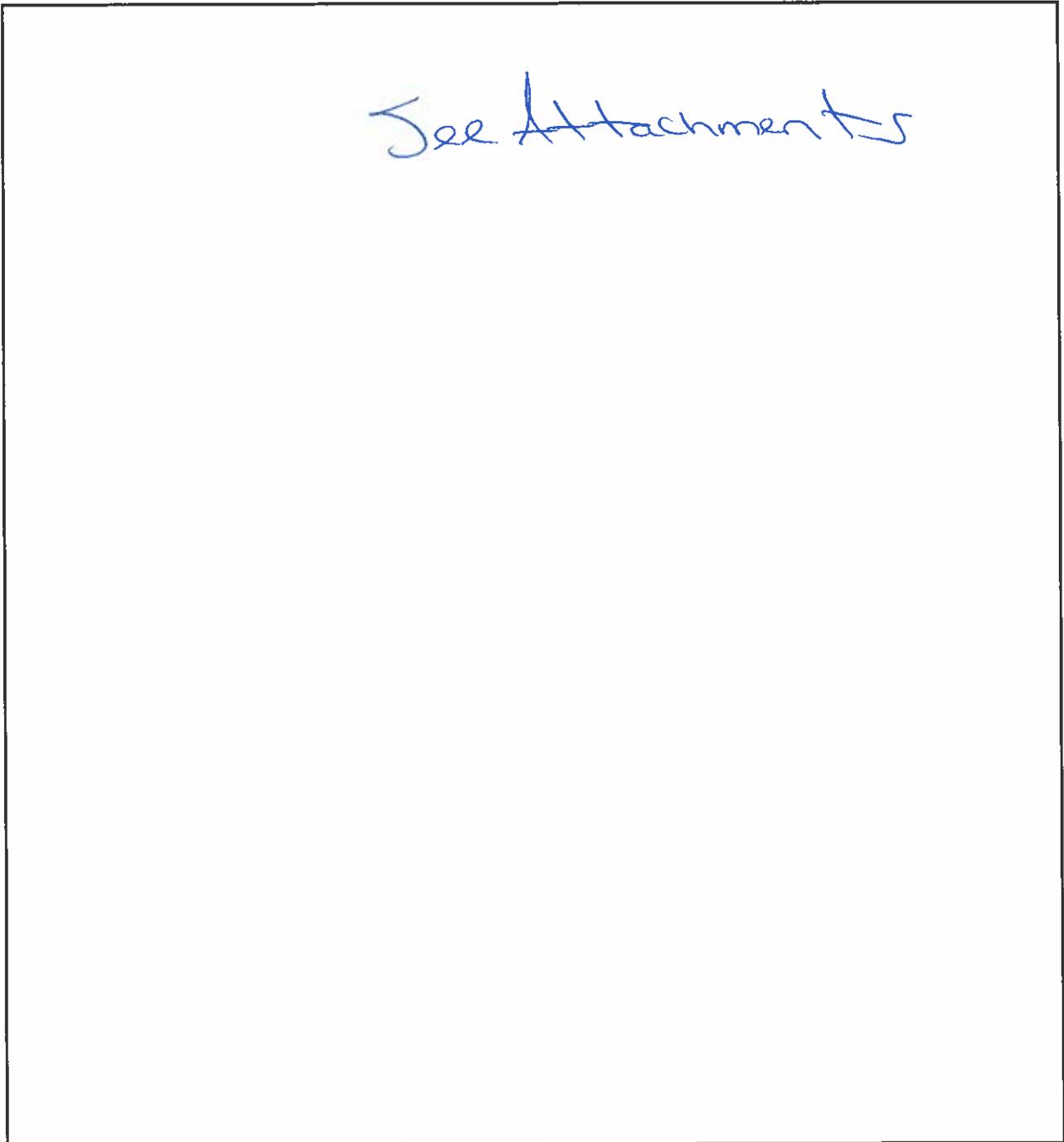
**Please note:** For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

<b>Class of License</b>	<b>Type of liquor/Establishments included</b>	<b>Fee</b>
<b>Class I</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
<b>Class I-A</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only hotels that do not serve three meals a day.	\$1,100.00
<b>Class II</b>	<b>For the Sale of Spirits Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
<b>Class III</b>	<b>For the Sale of Wine Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
<b>Class IV</b>	<b>For the Sale of Malt Liquor Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
<b>Class III and IV</b>	<b>For the Sale of Malt Liquor and Wine Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
<b>Class V</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Club without catering privileges.	\$ 495.00
<b>Class X</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Class A Lounge	\$2,200.00
<b>Class XI</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Restaurant Lounge	\$1,500.00

## Section VI Premises Floor Plan

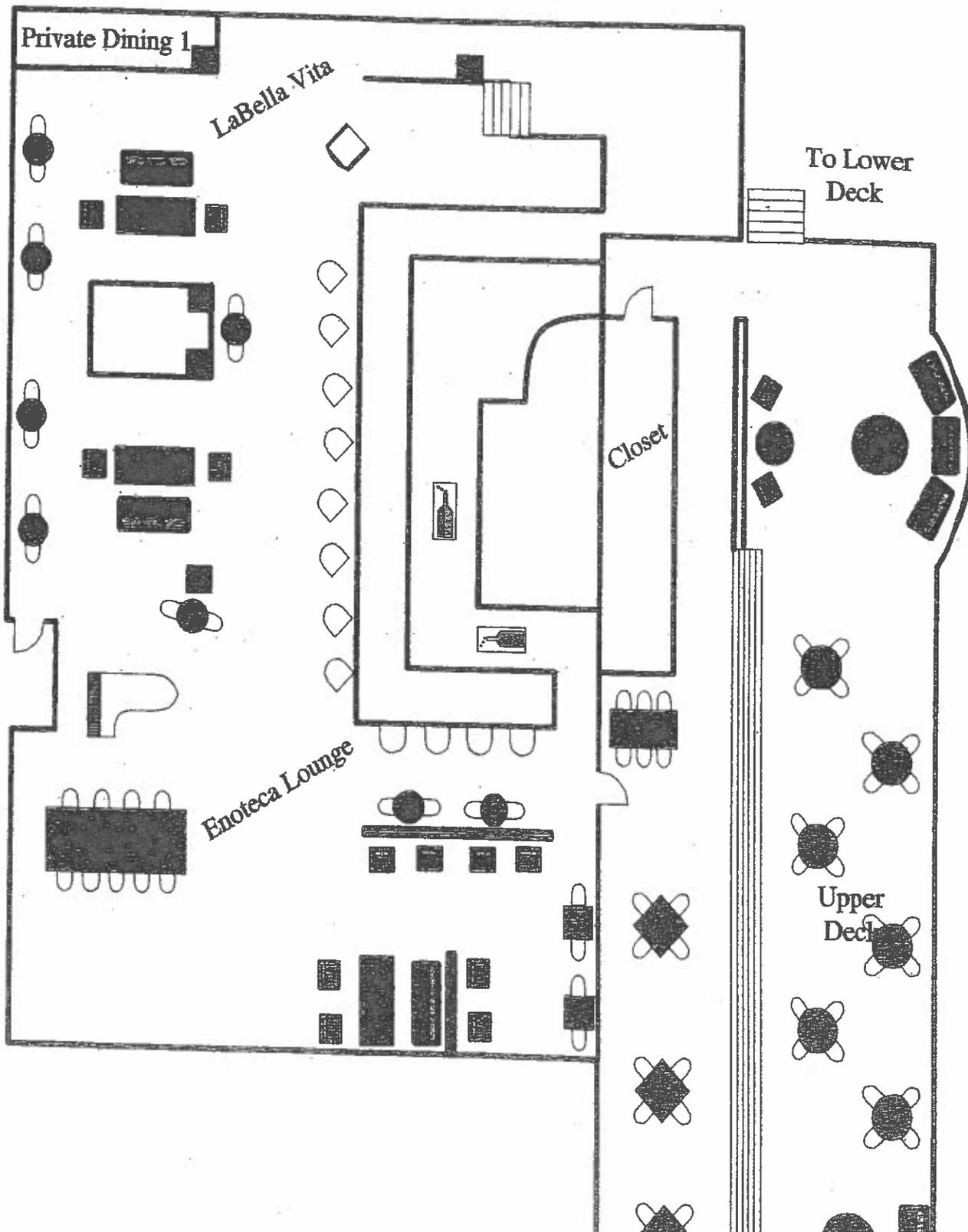
In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.

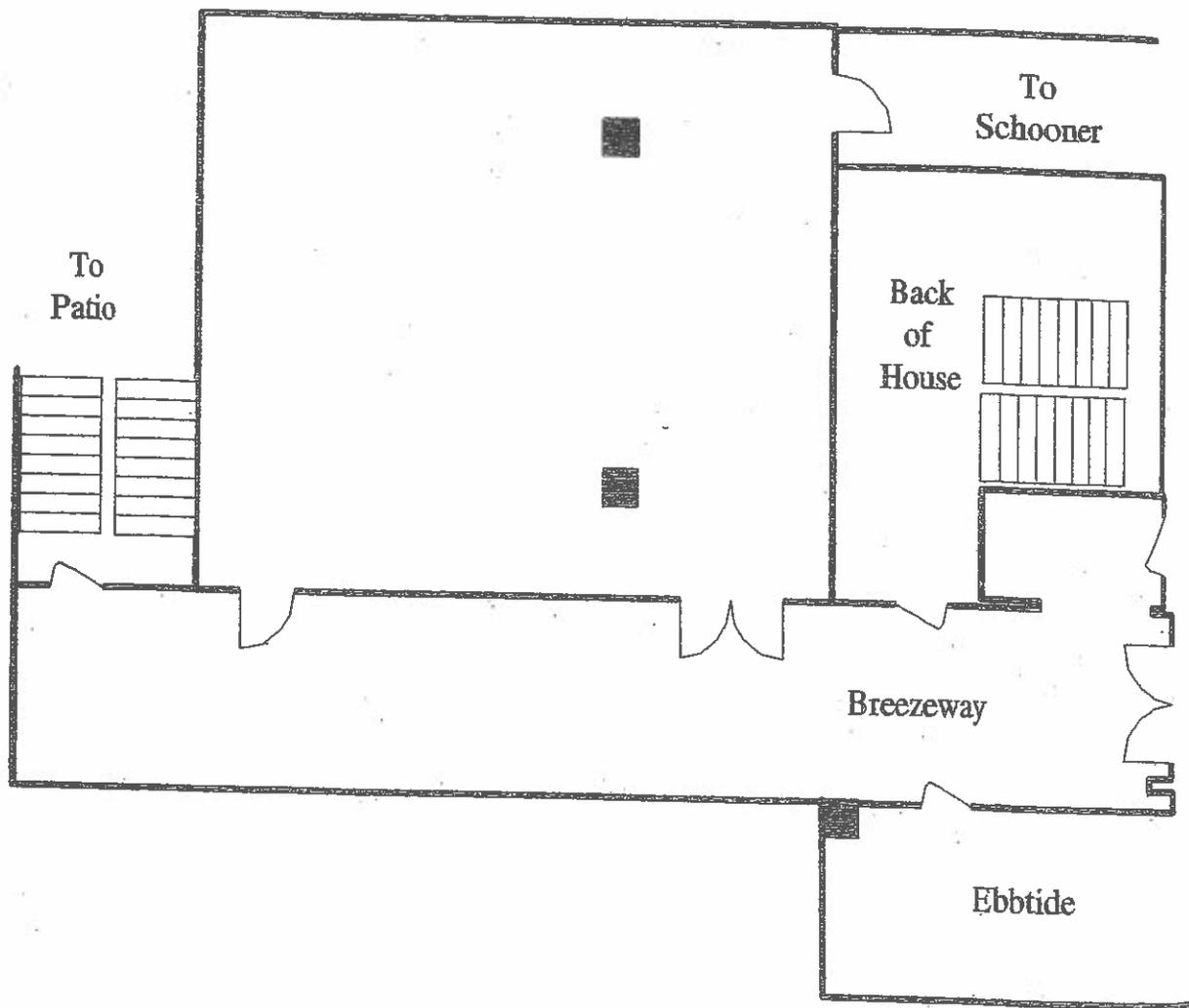


See Attachments

# Enoteca Lounge & Deck

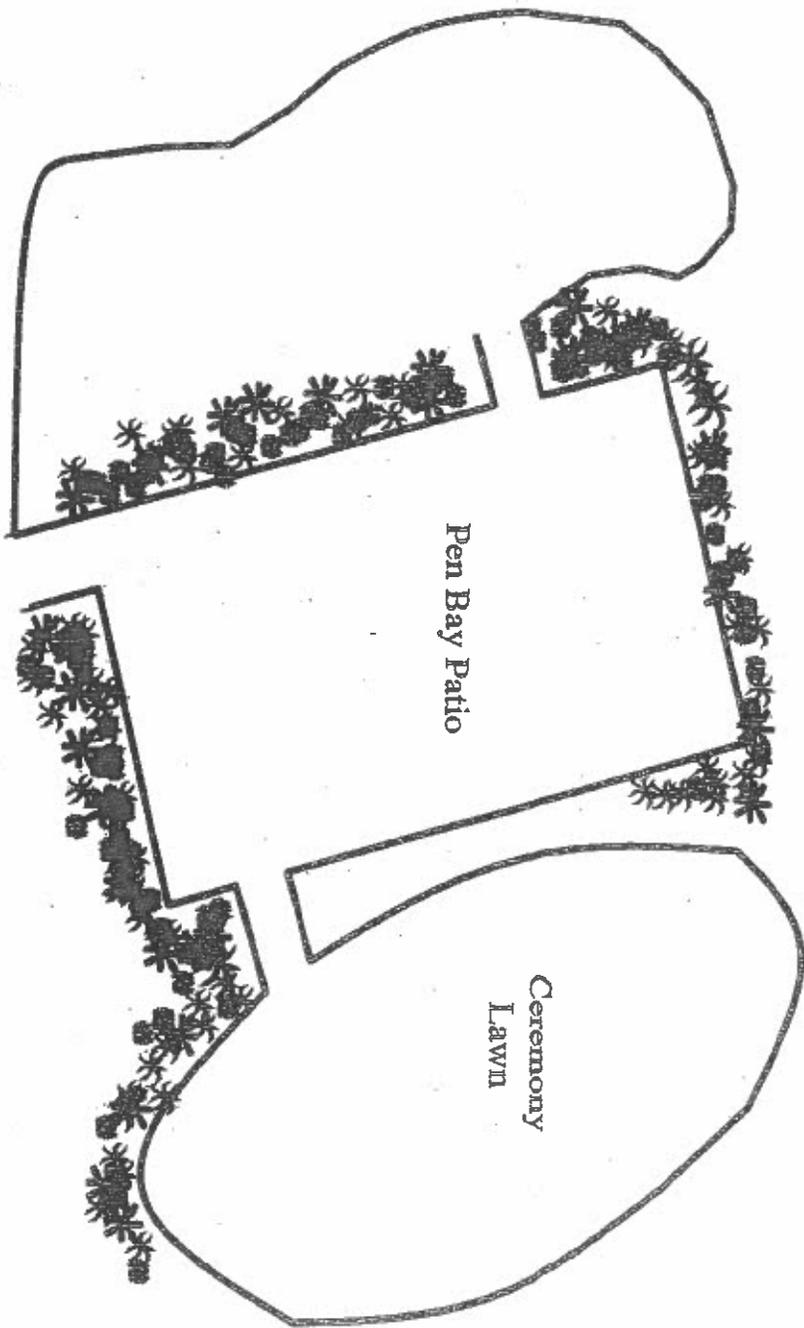


# Penbay & Breezeway





# Pen Bay Patio & Ceremony Lawn



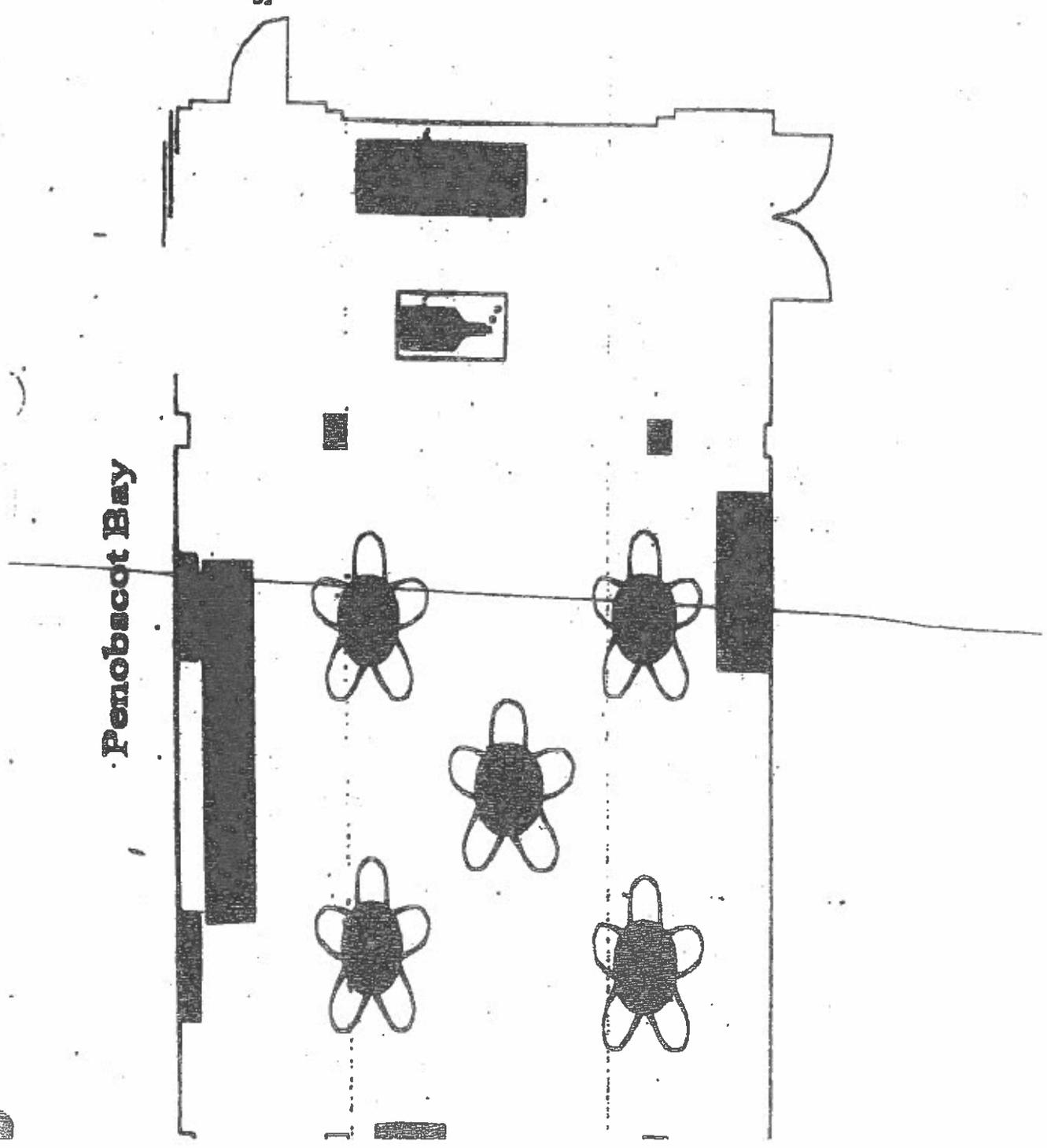
To LaBella Vita

Cart Path

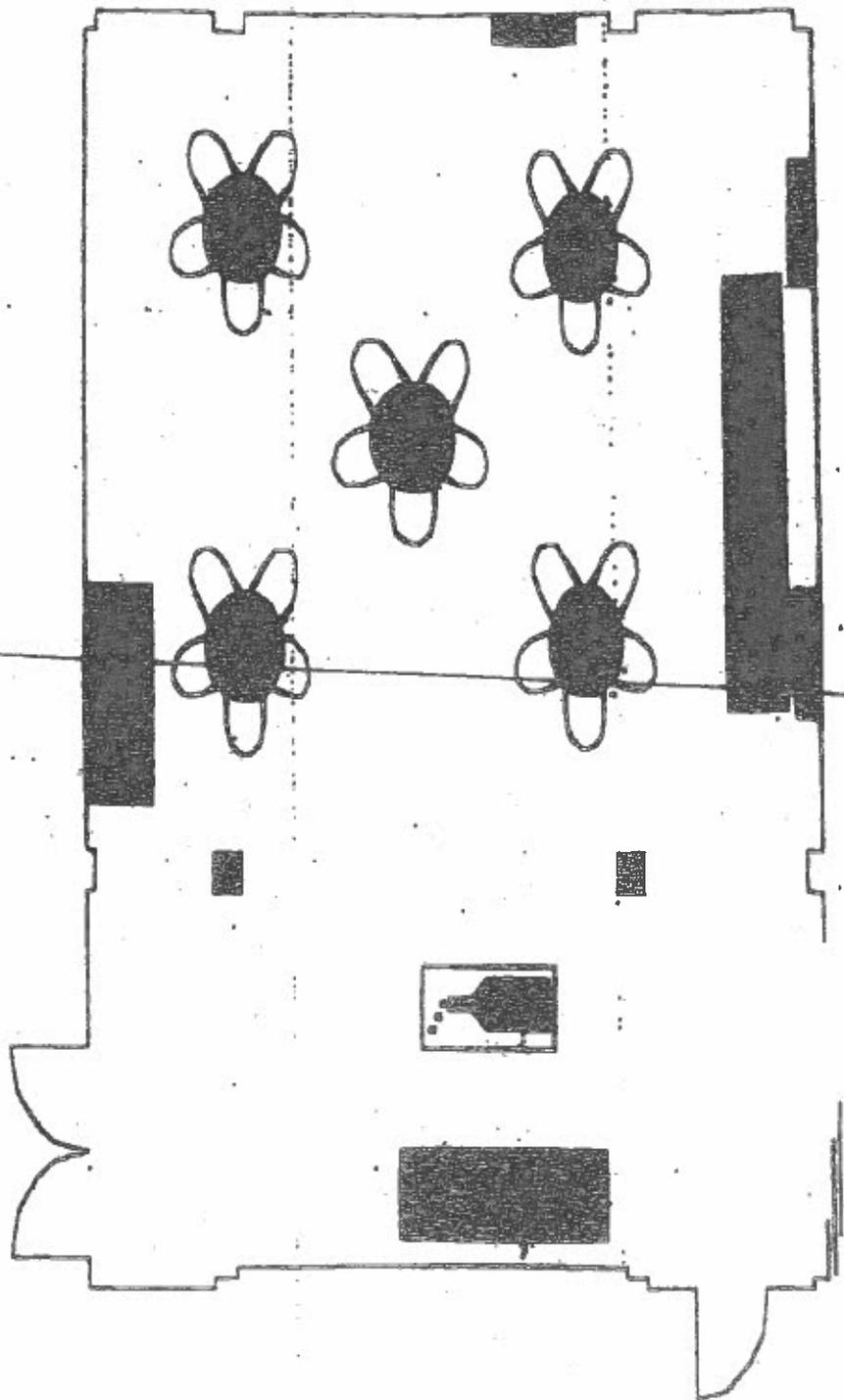


Penobscot Bay

Schooner

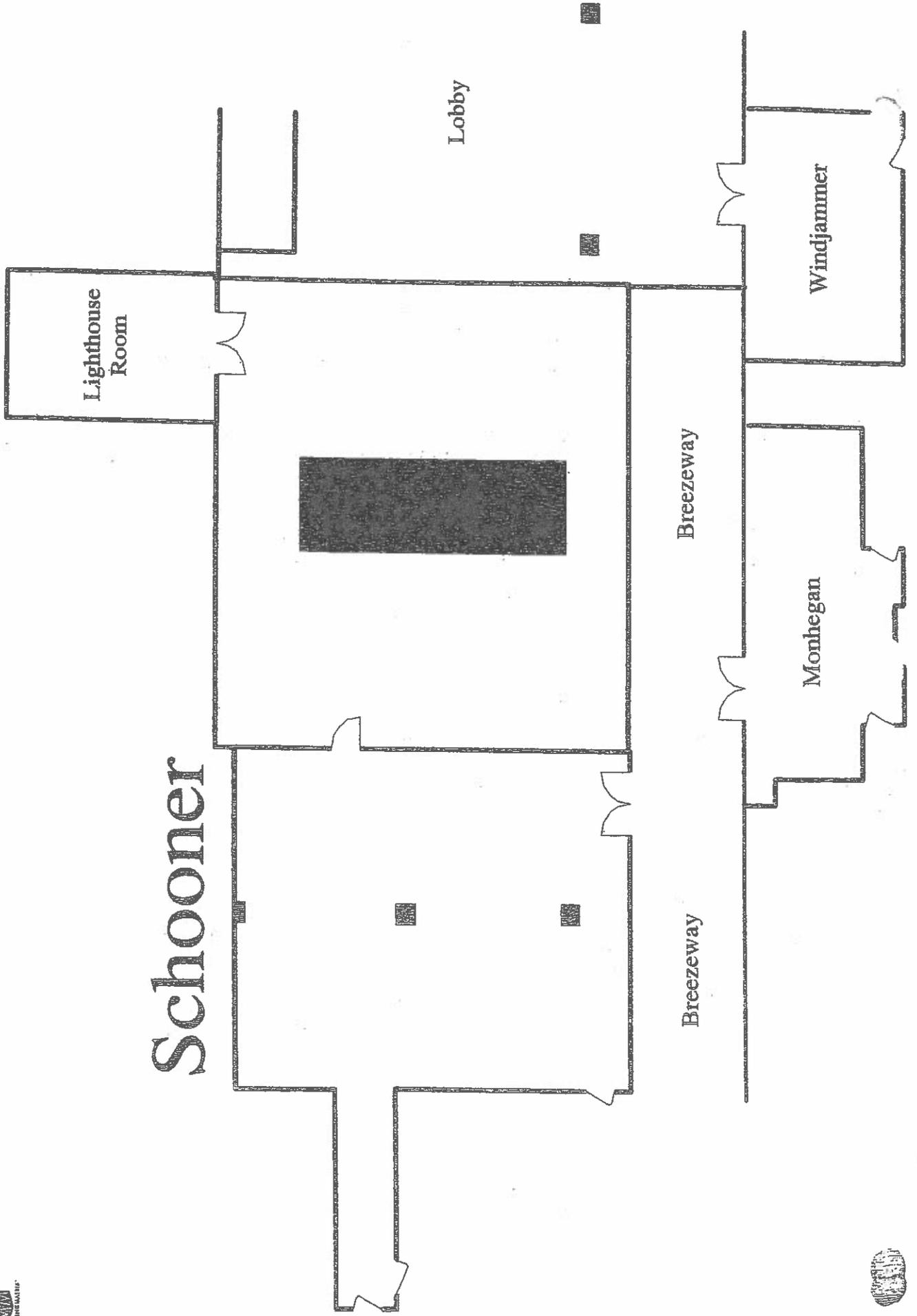


Penobscot Bay



Schooner

# Schooner



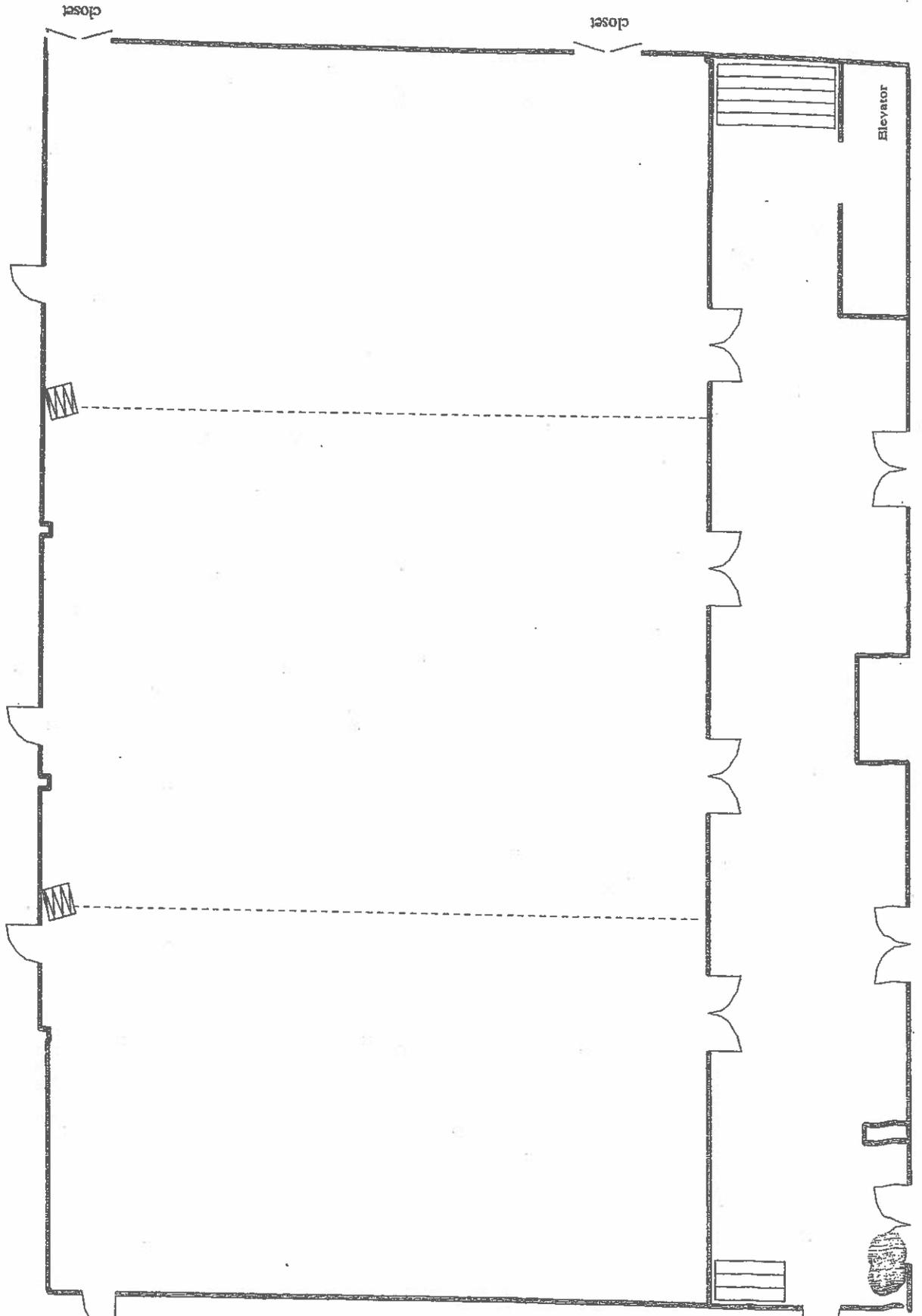
# Knox County Ballroom & Breezeway



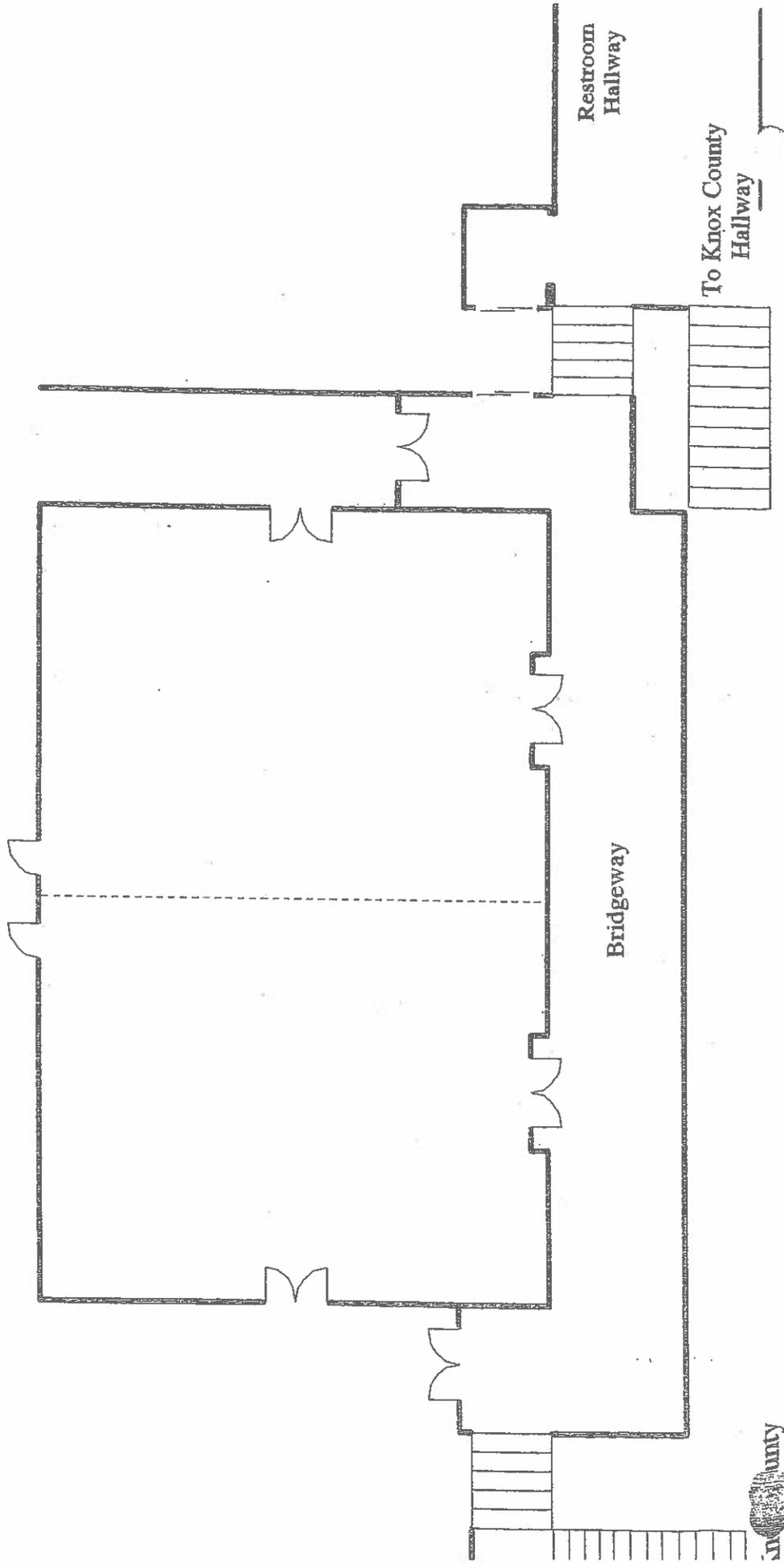
Rockland

Rockport

Camden

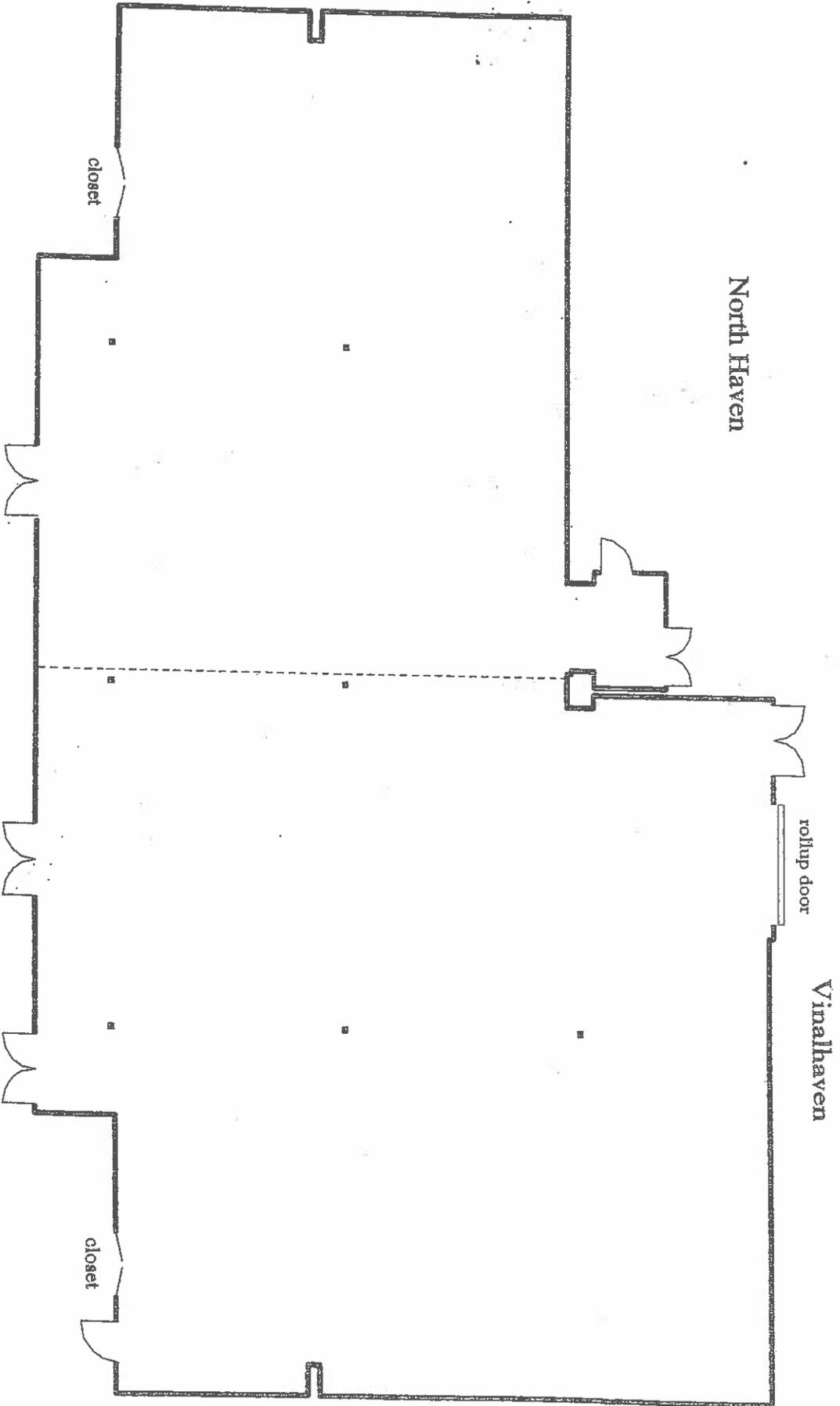


# Baypoint Ballroom & Bridgeway

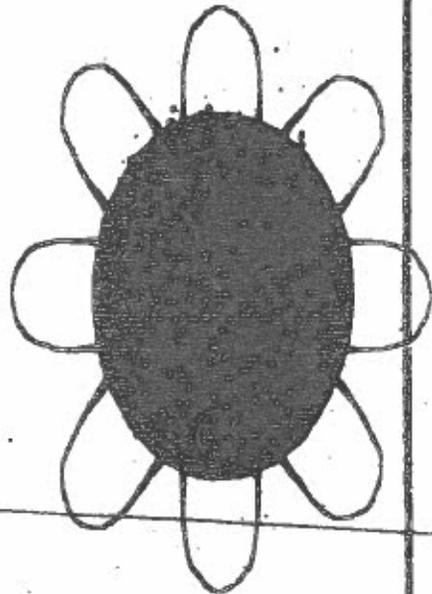




# State of Maine Hall

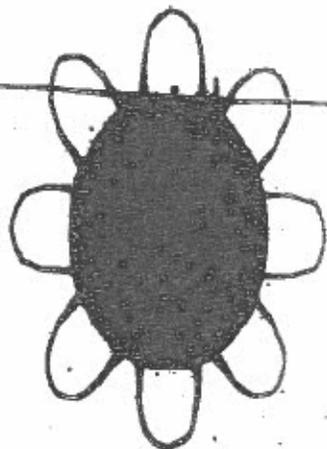


Windjammer Room

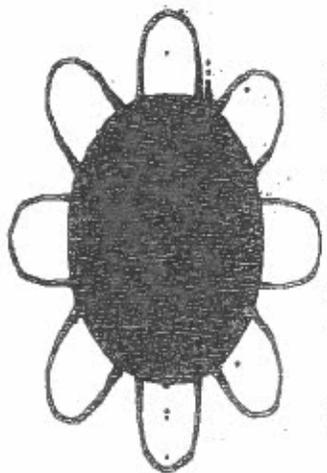
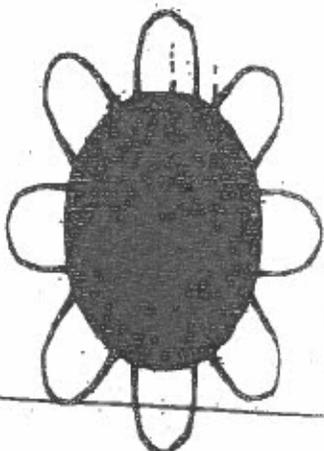


Cocktail Service only

# Monhegan Room



Closet



Closet

Cocktail Service only.



# North Samoset

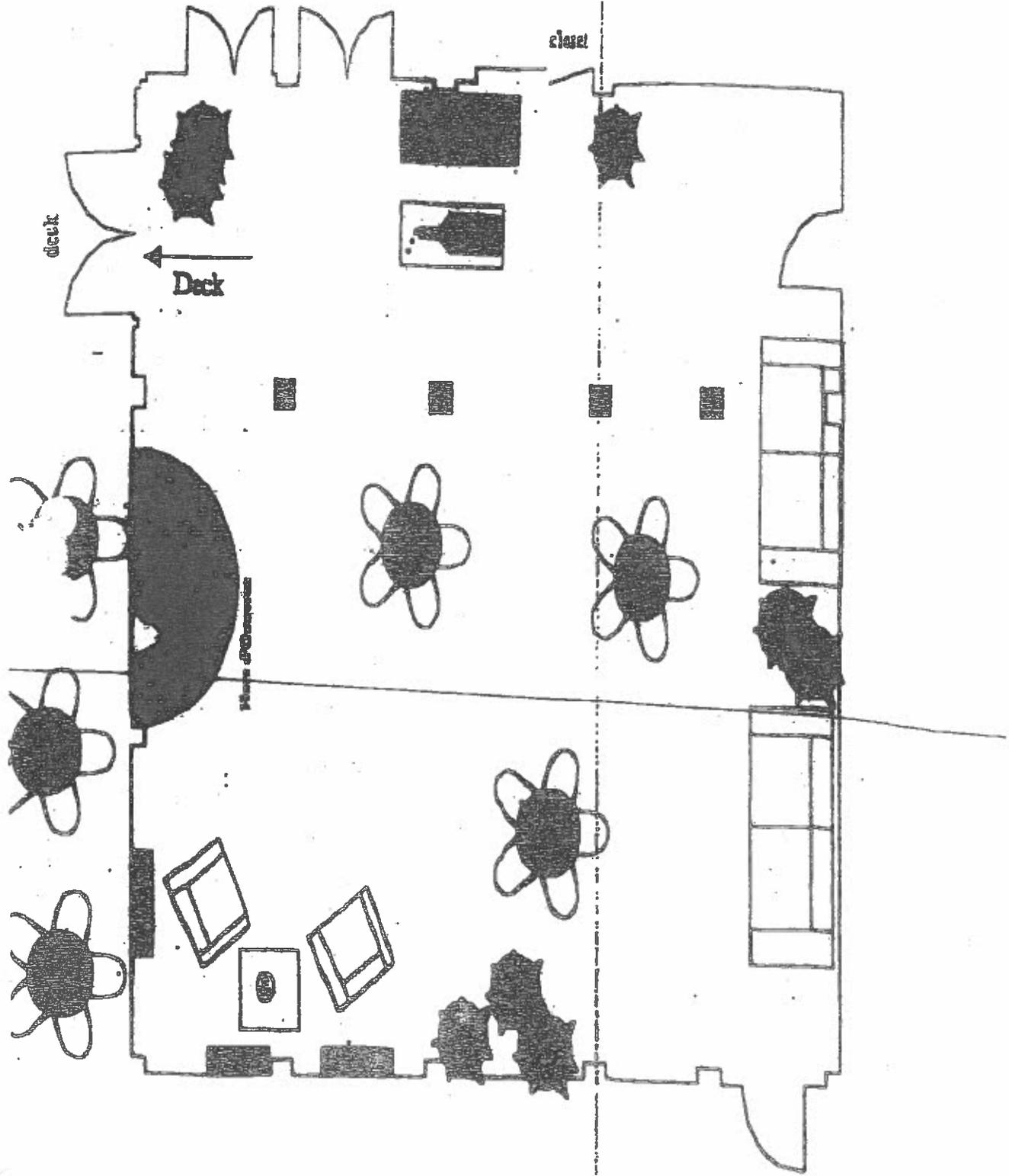
Marcel's

closet

deck



Deck

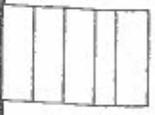


# Lawn By Pool



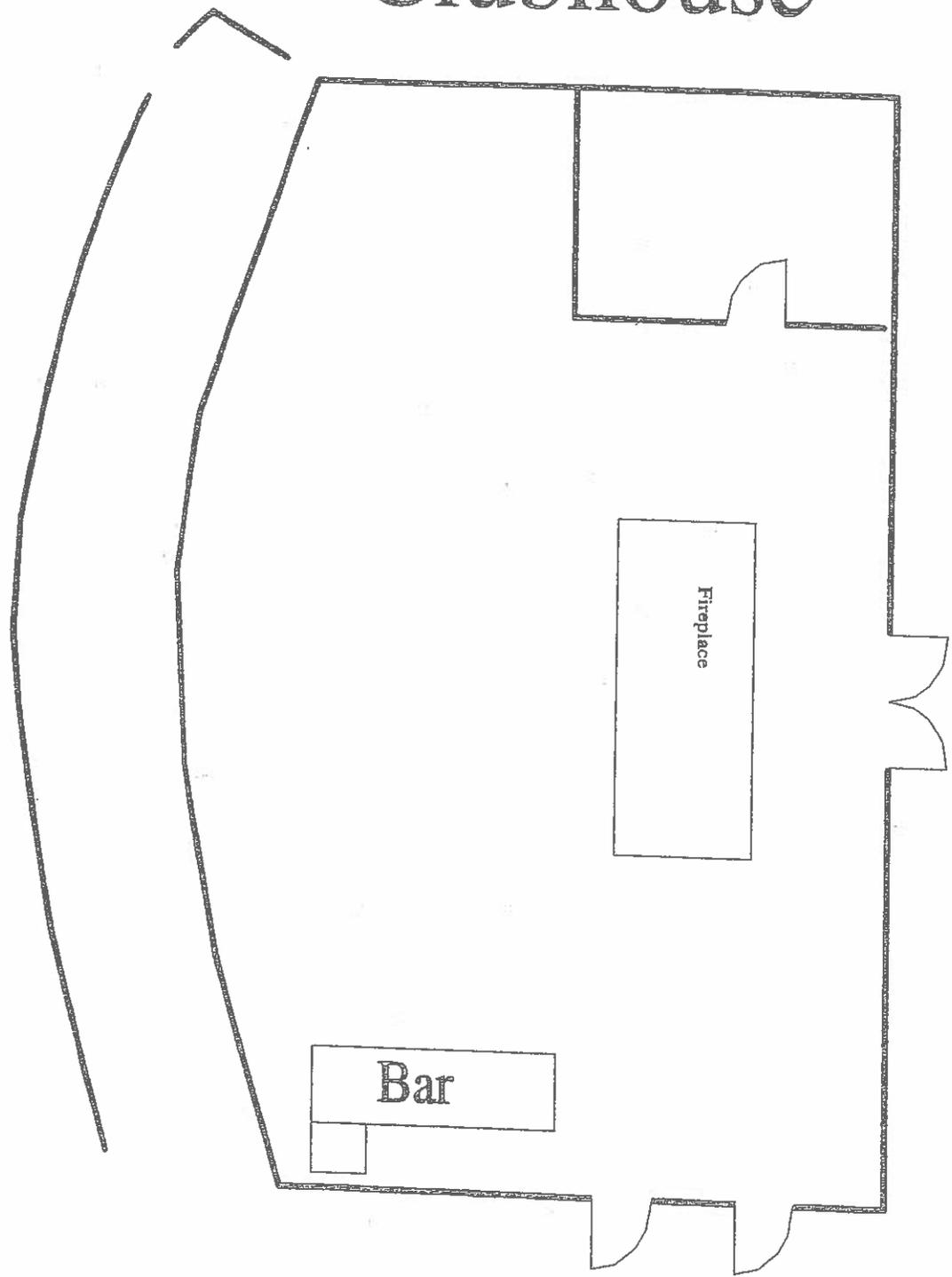
POOL DECK

SPLASH BAR

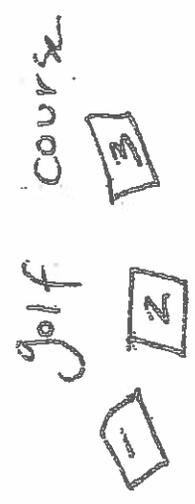




# Clubhouse



Layout - Premise Diagram  
4 Cottages



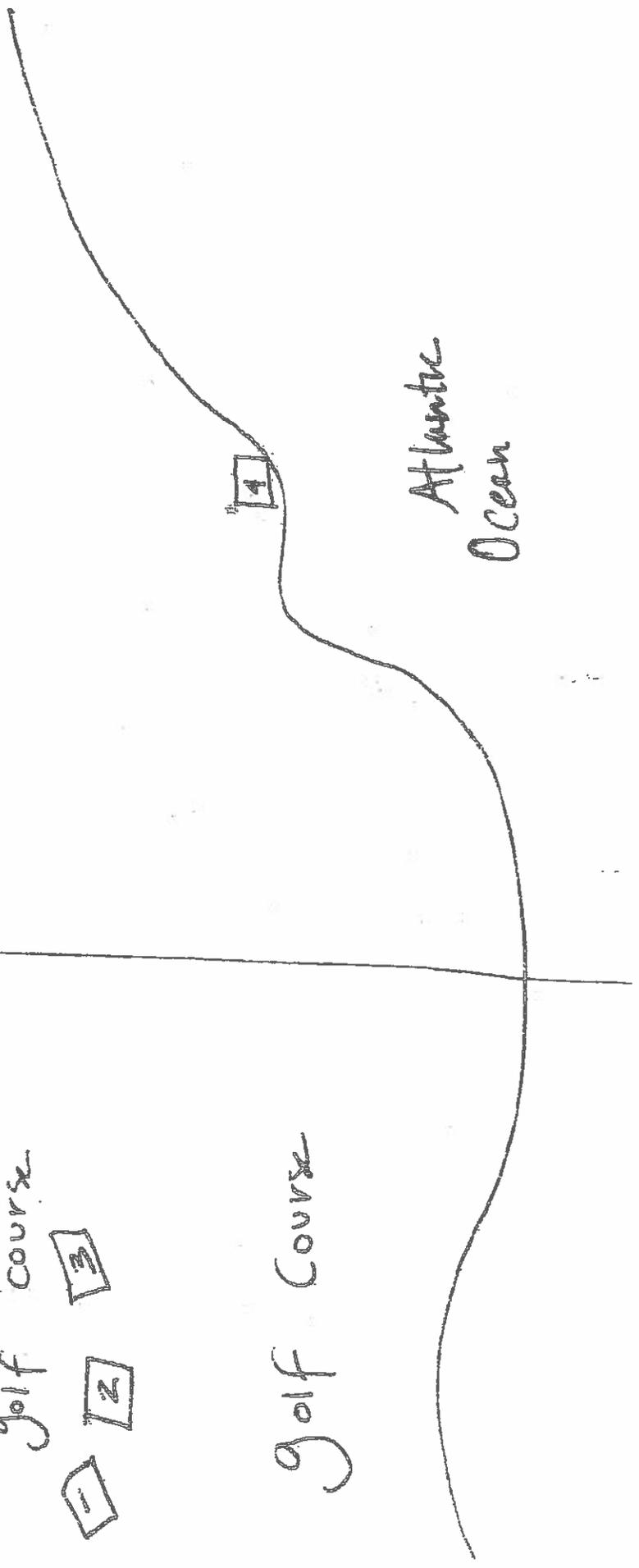
Golf Course



Golf Course



Atlantic  
Ocean



**Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities**

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

*All Questions Must Be Answered Completely. Please print legibly.*

1. Exact legal name: SAMOROCK, LLC
2. Doing Business As, if any: THE SAMOSET RESORT
3. Date of filing with Secretary of State: 10/20/1998 State in which you are formed: NH
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:  
\_\_\_\_\_
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
	SEE ATTACHMENT			

(Ownership in non-publicly traded companies must add up to 100%.)

# **SAMOROCK, L.L.C**

A New Hampshire Limited Liability Company, formed 10/20/98  
Authorized to do business in Maine 11/24/98  
Federal Tax ID Number: 02-053779

Manager of Limited Liability Company: Samorock Hotel Management Corp.  
By: Richard C. Ade, Executive Vice President

## Officers of Samorock Hotel Management Corp.:

President:	Michael P. Walsh
V. President:	Mark Walsh
Exec. Vice Pres.:	Richard C. Ade
Treasurer:	Patrick F. Walsh
Secretary:	Thomas M. Keane

## Members of the Limited Liability Company:

Name:	Percentage of Ownership
Michael P. Walsh Family Limited Partnership Michael P. Walsh, General Partner	20%
Mark T. Walsh Family Limited Partnership Mark T. Walsh, General Partner	20%
William J. Walsh Family Limited Partnership William J. Walsh, General Partner	20%
Suzanne W. Lanigan Family Limited Partnership Suzanne Lanigan, General Partner	20%
Patrick F. Walsh Family Limited Partnership Patrick F. Walsh, General Partner	20%

## WALSH FAMILY PROFILE

<u>Members</u> <u>Social Security Number</u> <u>Driver's License Number</u>		<u>Business Address</u>	<u>Residence</u>
Mark T. Walsh 006-56-0153 FL License W420-558-55-010-0 License Expires 1/10/23 DOB: 1/10/55	Shareholder	1001 E. Atlantic Ave. Suite 202 Delray Beach, FL 33483	1709 N. Ocean Blvd. Gulfstream, FL 33483
Michael P. Walsh 007-52-5153 FL License: W420-555-53-179-0 License Expires 5/19/2020 DOB: 5/19/53	Shareholder	1001 E. Atlantic Ave. Suite 202	75 Little Harbor Way Deerfield Beach, FL 33441
William J. Walsh 007-54-8912 FL License: W420-930-58-122-0 License Expires 4/02/2026 DOB: 04/02/58	Shareholder	1001 E. Atlantic Ave. Suite 202 Delray Beach, FL 33483	120 S. Ocean Blvd Unit 3B Delray Beach, FL 33483
Suzanne Walsh-Lanigan 006-66-1114 FL License: L525-799-60-624-0 License Expires 4/04/2021 DOB: 4/4/60	Shareholder	1000 Market Street Portsmouth, NH 03801	541 Banyan Rd. Gulfstream, FL 33483
Patrick F. Walsh 007-72-6380 FL: License W420-666-64-144-0 License Expires 4/24/2023 DOB: 4/24/64	Shareholder	1000 Market Street Portsmouth, NH 03801	1203 Spyglass Ln. Naples, FL 34102



4. Indicate the type of license applying for: (choose only one)

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant<br>(Class I, II, III, IV)   | <input type="checkbox"/> Class A Restaurant/Lounge<br>(Class XI)         | <input type="checkbox"/> Class A Lounge<br>(Class X)  |
| <input type="checkbox"/> Hotel<br>(Class I, II, III, IV)   | <input type="checkbox"/> Hotel – Food Optional<br>(Class I-A)            | <input type="checkbox"/> Bed & Breakfast<br>(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)<br>(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary                                       | <input type="checkbox"/> Mobile Cart                  |
| <input type="checkbox"/> Tavern<br>(Class IV)  | <input type="checkbox"/> Other: _____                                    |   |
| <input type="checkbox"/> Qualified Caterer   | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) |   |

*Refer to Section V for the License Fee Schedule on page 9*

5. Business records are located at the following address:

195 Commercial St Rockport ME 04856

6. Is the licensee/applicant(s) citizens of the United States?  Yes  No
7. Is the licensee/applicant(s) a resident of the State of Maine?  Yes  No

**NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.**

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes  No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes  No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes  No

If yes, please provide details: \_\_\_\_\_

11. Do you own or have any interest in any another Maine Liquor License?  Yes  No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Austin Ford	8/19/03	Columbia, MD
Liana Weidman	8/10/00	Rockport, ME

Residence address on all the above for previous 5 years

Name Austin Ford	Address: 24 Wellington Dr Rockport ME 04856
Name Austin Ford	Address: 18 Atlantic Ave Camden ME 04843
Name Liana Weidman	Address: 118 Lucc Lane Hope, ME 04842
Name	Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes  No

If Yes, provide name of law enforcement officer and department where employed:

\_\_\_\_\_

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

16. Has the licensee/applicant(s) formerly held a Maine liquor license?  Yes  No

17. Does the licensee/applicant(s) own the premises?  Yes  No

If No, please provide the name and address of the owner:

\_\_\_\_\_

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: NA

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

only the first floor permits alcohol so purchaser's  
can be viewed. cameras and signs designate area  
permitted

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: The Achor Church

Distance: 1.6 miles

**Section II: Signature of Applicant(s)**

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 1/9/23



Signature of Duly Authorized Person

Signature of Duly Authorized Person

Tiffany Ford - President / owner

Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

**Section III: For use by Municipal Officers and County Commissioners only**

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: \_\_\_\_\_

Who is approving this application?  Municipal Officers of \_\_\_\_\_

County Commissioners of \_\_\_\_\_ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title
<i>Chief [Signature]</i>	Chief Randy Gagne

**This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

**B.** The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

**C.** If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

**D.** If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

**2. Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

**A.** Conviction of the applicant of any Class A, Class B or Class C crime;

**B.** Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

**C.** Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

**D.** Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

**D-1.** Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

**E.** A violation of any provision of this Title;

**F.** A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

**3. Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

**4. Repealed**

**5. Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

#### **Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine**

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
  - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its [Retail Beverage Alcohol Dealers](https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers) permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

## Section V: Fee Schedule

**Filing fee required.** In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

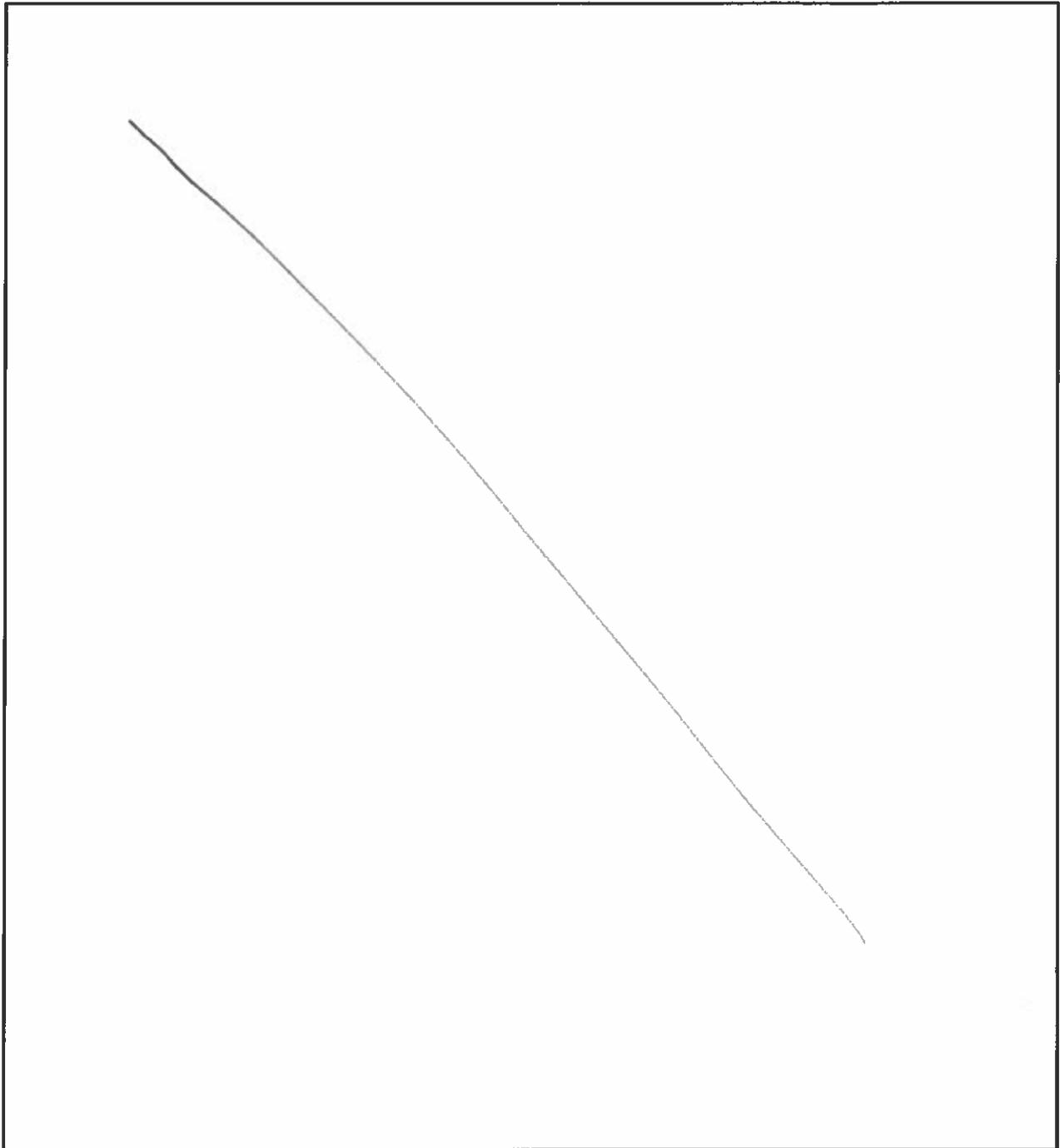
**Please note:** For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

<b>Class of License</b>	<b>Type of liquor/Establishments included</b>	<b>Fee</b>
<b>Class I</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
<b>Class I-A</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only hotels that do not serve three meals a day.	\$1,100.00
<b>Class II</b>	<b>For the Sale of Spirits Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
<b>Class III</b>	<b>For the Sale of Wine Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
<b>Class IV</b>	<b>For the Sale of Malt Liquor Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
* <b>Class III and IV</b>	<b>For the Sale of Malt Liquor and Wine Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
<b>Class V</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Club without catering privileges.	\$ 495.00
<b>Class X</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Class A Lounge	\$2,200.00
<b>Class XI</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Restaurant Lounge	\$1,500.00

## Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

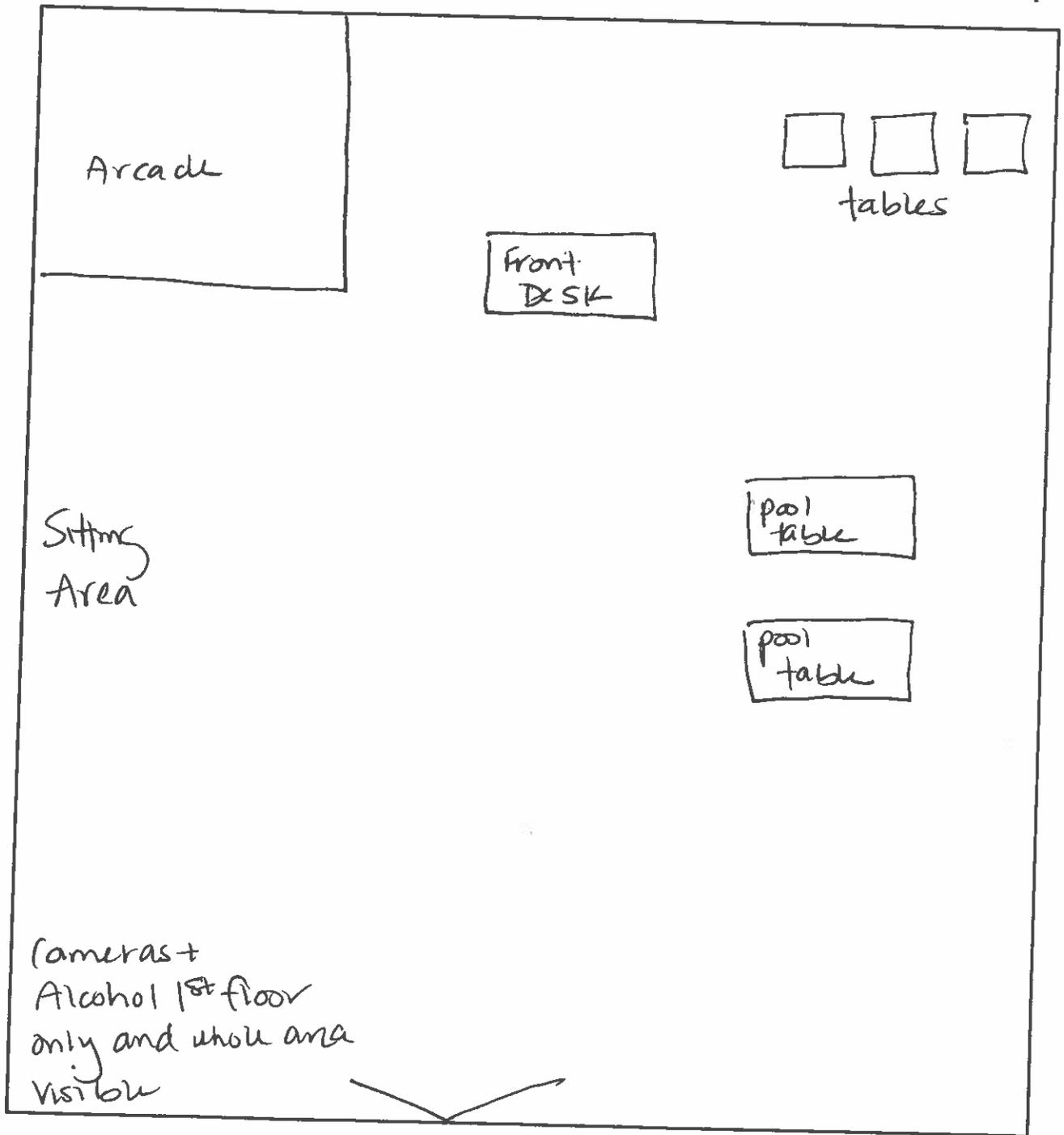
Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



**Section VI Premises Floor Plan**

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



**Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities**

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

*All Questions Must Be Answered Completely. Please print legibly.*

1. Exact legal name: Trapt Entertainment, Inc
2. Doing Business As, if any: Trapt, Inc
3. Date of filing with Secretary of State: 12/31/19 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:  
\_\_\_\_\_
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Tiffany Ford	26 Wellington Dr Rockport 32 Bellevue St OWS Head ME	5/11/73	owner	100%

(Ownership in non-publicly traded companies must add up to 100%.)



**STATE OF MAINE**  
**DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES**  
**BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS**  
**DIVISION OF LIQUOR LICENSING AND ENFORCEMENT**

**TELEPHONE: (207) 624-7220**  
**FAX: (207) 287-3434**  
**EMAIL INQUIRIES: [maineliquor@maine.gov](mailto:maineliquor@maine.gov)**

Thank you for your interested in becoming a licensed establishment to sell and serve alcoholic beverages in Maine. To avoid any delay in the processing of your application and the subsequent issuance of your liquor license, please use the following checklist to assist you in completing the application. If you are renewing your license, this checklist is useful as well.

- Your application has been completed in its entirety and is legible. For a renewal, please submit your application 30 days prior to the expiration date of your liquor license.
- Your application is signed and dated by a duly authorized person.
- The application is signed and approved by the Town or City Municipal Officers or County Commissioners.
- The license fee submitted is for the correct fee for the license class for which you are applying and includes the \$10.00 filing fee.
  - The check must be made payable to “Treasurer, State of Maine”; both the license and filing fees can be submitted on one check.
  - If the licensee/applicant(s) is in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- For a renewal, the dollar amount of your gross income for food, liquor and guest rooms, if applicable must be completed – see Section I.1
- A diagram of the facility to be licensed must accompany **all** applications whether for a new license or the renewal of an existing license
- If you are a registered business entity with the Maine Secretary of State’s office like a corporation or a limited liability company, you must complete Section VII of the application. This does not need to be completed if you are a sole proprietor.
- Have you applied for other required licensing from other state and federal agencies? See attached list.

**Important** – all applications whether for a new license or to renew an existing license for an on-premises liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places to have their application approved and signed prior to submitting it to the Bureau for further consideration.

The address to send your completed application to:

1. Mailing address:
  - Bureau of Alcoholic Beverages and Lottery Operations
  - Division of Liquor Licensing and Enforcement
  - 8 State House Station
  - Augusta, ME 04333-0008
2. Courier/overnight address:
  - Bureau of Alcoholic Beverages and Lottery Operations
  - Division of Liquor Licensing and Enforcement
  - 19 Union Street, Suite 301-B
  - Augusta, ME 04330

**The following licenses/permits may be required prior to be licensing as an on-premises licensee with the Bureau**

<b>Obtained ✓</b>	<b>License/Permit</b>	<b>State/Federal Agency to Contact</b>	<b>Telephone Number</b>	<b>Physical Location</b>
	Seller Certificate or Sales Tax Number	Maine Revenue Services <a href="http://www.maine.gov/revenue">www.maine.gov/revenue</a>	(207) 624-9693	51 Commerce Dr, Augusta
	Health License	Health and Human Services <a href="http://www.maine.gov/dhhs">www.maine.gov/dhhs</a>	(207) 287-5671	286 Water St, 3 <sup>rd</sup> floor, Augusta
	Victualer's License	Municipality where premise is located.	Contact your town office or county office	Contact your town office or county office
	Shellfish License	Marine Recourses <a href="http://www.maine.gov/dmr">www.maine.gov/dmr</a>	(207) 624-6550	<ul style="list-style-type: none"> <li>• 32 Blossom Lane, Augusta</li> <li>• 194 McKown Point Rd, West Boothbay Harbor</li> <li>• Lamoine State Park, Lamoine</li> <li>• 650 State St, Bangor</li> <li>• 317 Whitneyville Rd, Jonesboro</li> </ul>
	Dance or Entertainment License	Fire Marshall's Office <a href="http://www.maine.gov/dps/fmo">www.maine.gov/dps/fmo</a>	(207) 626-3882	45 Commerce Drive, Suite 1, Augusta
	Federal I.D. Number	<a href="http://www.irs.gov">www.irs.gov</a>	(800) 829-4933	
	Legal business names for corporations and limited liability companies and "Doing Business As" Names (assumed names)	Secretary of State, Bureau of Corporations, Elections and Commissions <a href="http://www.maine.gov/sos/cec">www.maine.gov/sos/cec</a>	(207) 624-7752	111 Sewall St, 3 <sup>rd</sup> Fl, Augusta
	Retail Beverage Alcohol Dealers Permit	Alcohol and Tobacco Tax and Trade Bureau (TTB) <a href="https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers">https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers</a>	(877) 882-3277	

GL 1042077A

Renewal of Number

\*\*\* RENEWAL CERTIFICATE \*\*\*

United States Liability Insurance Company

1190 Devon Park Drive, Wayne, Pennsylvania 19087

A Member Company of United States Liability Insurance Group

POLICY DECLARATIONS

No. GL 1042077B

This insurance contract is issued pursuant to the Maine Insurance Laws by an insurer neither licensed by nor under the jurisdiction of the Maine Bureau of Insurance.

NAMED INSURED AND ADDRESS:

TRAPT INC.  
PO BOX 100  
ROCKPORT, ME 04856

POLICY PERIOD: (MO. DAY YR.) From: 01/17/2022 To: 01/17/2023

12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE

FORM OF BUSINESS: Corporation

BUSINESS DESCRIPTION: Games and Entertainment - Amusement Ctr. / Restaurant

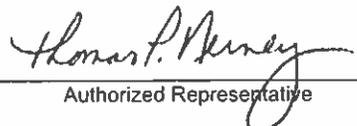
IN CONSIDERATION OF THE RENEWAL PREMIUM STATED BELOW, EXPIRING POLICY NUMBER GL 1042077A IS RENEWED FOR THE POLICY PERIOD STATED ABOVE. PLEASE ATTACH THIS RENEWAL CERTIFICATE TO YOUR EXPIRING POLICY. THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

Commercial Liability Coverage Part	PREMIUM \$3,831.00
Surplus Lines Tax	\$114.93
<b>TOTAL:</b>	<b>\$3,945.93</b>

Coverage Form(s) and Endorsement(s) made a part of this policy at time of issue  
**See Endorsement EOD (1/95)**

Agent: ALLEN AGENCY (5427)  
P.O. Box 578, 34 Elm Street  
Camden, ME 04843

Issued: 10/26/2021 12:24 PM

By:   
Authorized Representative

UPC (08-07) THESE DECLARATIONS TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE PART DECLARATIONS, COVERAGE PART COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF, COMPLETE THE ABOVE NUMBERED POLICY.

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## Town of Rockport, Maine

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### Town Manager's Office

Town Office  
101 Main Street  
Rockport, Maine 04856  
Telephone: 207-236-0806 x3  
Fax: 207-230-0112

### Jonathan Duke, Town Manager

Email: [jduke@rockportmaine.gov](mailto:jduke@rockportmaine.gov)

### Diane Hamilton, Executive Assistant and General Assistance Administrator

Email: [dhamilton@rockportmaine.gov](mailto:dhamilton@rockportmaine.gov)

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## Town Manager's Report & Update February 13, 2023

### **Toboggan Races:**

National Toboggan races were postponed due to frigid temperatures to Sunday February 4<sup>th</sup> and we held our annual competition with the Town of Camden. I am pleased to announce that we brought home the trophy second year in a row! The margin was quite a bit closer than last year, so we have work to do in the offseason but many thanks to my teammates: Megan Brackett, Abbie Leonard and Kevin Grierson; our chief engineer: Jeff Hamilton, our sled donor: Patrick Annis; and our coach: Diane Hamilton. We look forward to attempting to Threeppeat next year!

### **Library:**

Water Damage. The cold temperatures were an issue for our town buildings as well as one of our sprinkler heads at the library had issues with the cold and sprung a leak. Thankfully, our fire department was on scene quickly and removed the vast majority of the water from the building. As the fire fighters departed, our Buildings and Grounds crew went to work by moving items off the ground and using the Wet/Dry vacuum. Their efforts were supported over the first part of this week by ServPro and we were quite successful in removing moisture from the building and avoiding further damage. Our sprinkler contractor and elevator maintenance team have completed their repairs, and the insurance adjuster will be onsite next week to take stock of the damage. The hardwood floor near the front desk took a bit of the impact but we seem to have avoided larger issues impacting the Opera House and with only two books being destroyed. If all goes accordingly, we may be able to reopen the library next week. Patrons should be checking the Rockport Public Library's Facebook page and website for up-to-date information.

Events. Many events are still happenings but may move to the Town Office due to water damage. Please keep an eye on the Rockport Public Library website and Facebook page for updates.

### **Town Clerk:**

Town Clerk Liz Lowe is pleased to announce that our clerk's office is now able to issue license plates! Our staff completed training from the Bureau of Motor Vehicles two weeks ago and began a "soft opening" of this service immediately. What the availability of plates means to residents is that for newly purchased vehicles (new or used), residents should be able to complete their registration of their new vehicle completely at the Town Office. Previously, a new car owner would come to the Town Office to pay their excise tax and then would need to travel to the BMV office in Rockland to complete their registration. While there are some occasions that may be necessary, the vast majority of new registrations can be completed with a single stop at

our Town Office. None of this will change re-registration opportunities, but this is also a good time to remind all of our residents that the Rapid Renewal service allows you to re-register your vehicle online at any time. All that is required is your current registration, a valid insurance card, and a method of payment. It is so easy!

Dog Licensing. Dog licenses were due by February 1<sup>st</sup> for this year. Dog owners who have not yet paid will be subject to a \$25 late fee. Please get those dogs registered!

### **Police Department**

The Select Board approved a new union contract with the police union two weeks ago. This new contract will go into effect on July 1, 2023 and takes into consideration the salary survey conducted this past fall and the wages and benefits we currently pay to our officers. Many thanks to Officer Tony Del Vecchio for his efforts in representing his fellow officers and working with myself and the Board to meet the needs of our staff in an active labor market.

In turn, Chief Gagne has worked hard to limit his budget request for the coming year, as all department heads are asked to do, to account for the new contract and its accompanying increases in wages and benefits. The department will not be asking for a new cruiser, Body Worn Cameras, updating our radars as scheduled in the Capital Improvement plan. The priority for this budget, as it is for all department budgets, is in keeping the excellent employees working for the Town of Rockport today.

### Training.

Annual BLS training has been completed by all officers for 2023. Mandatory trainings for 2022, training audit, and year-end paperwork has been filed with the Department with Maine Criminal Justice Academy. All officers were in full compliance with 2022 training requirements.

The annual departmental policy review is under way. We are currently working with Volunteers of America on a project to bring a Community Response Officer to assist officers with Mental Health, Drug and Alcohol issues, and other support services with the goal to eventually share these services with Camden-Rockport-Rockland. Unfortunately, it is not fiscally possible for Rockport to enter into an agreement due to other planned financial impacts of this year's proposed budget. In the meantime, VOA has existing grants with Knox and Waldo County Sheriffs' Offices and the Sheriffs in each county have offered to share VOA services with all 3 municipalities for the time being. This will allow our agencies to start doing ride along with VOA staff members to get familiar with each other's roles. VOA is also seeking grant funding to include in their coverage area Camden-Rockport-Rockland. We are in hopes to receive grant funding to get this project moving sooner than later. While Rockport is a small town, the presence of Pen Bay Medical Center and the growing need for mental health support in our culture forces even a town with 3600 residents to have answers to these concerns.

Chief Gagne and Director of Planning and Community Development, Orion Thomas, have been working on updates to the Parking Ordinance and hope to have changes placed before the Select Board at their March meeting.

Officer Jacob Powers was not injured in an early morning car deer accident which did extensive front end damage to our Dodge Charger cruiser. The deer got up and ran away. A True Hit N Run.

### **Finance**

The budget process stands in the spotlight over the next several weeks. The Town Manager's draft budget will be available next week and initial budget meetings will begin shortly thereafter.

The increased costs for labor are significant but we are working to limit the overall increase to taxpayers.

Audit. The auditor completed the bulk of his testing for the FYE 2022 audit but will return shortly to finalize his in-person work. I would expect we will have an audit in hand by the end of March.

## **Opera House**

December damage update. The December storm damage and accompanying demolition are continuing into this month. The Town has been assigned a new insurance adjuster as the damage estimates are growing as more is removed from the building. The Town circulated bids to complete repairs of the building to include new flooring, sheetrock, insulation, and other areas which were soaked from the burst pipe. Additionally, through that bid process concerns were raised on the condition of the existing sprinkler system and potential need for full replacement. The Town will be sending a camera system through the sprinkler system to gauge its condition and suitability for continued use. We maintain our expectations the damaged sections of the building will be covered by insurance, but the sprinkler issues may extend beyond the bounds of insurance funding. However the events we planned to hold in the building this spring which would provide financial benefit to the Town should be covered by insurance.

Events. Due to the continued repairs and demolition, all events at the Opera House are cancelled for the foreseeable future. We have hopes of moving the live streaming of meetings to the library, but the damage to the cameras from the sprinkler failures will delay the initiation of that plan.

Stay tuned to the Opera House's Facebook/Instagram accounts for more updates or the Opera House calendar on the Town's website

## **Emergency Management**

### October 2021 Reimbursement.

Three out of seventeen projects with FEMA have been approved, some fifteen months after the storm. Finance Director Megan Brackett is meeting weekly with FEMA to discuss these projects but the guidance remains "one step forward, one step backward." At present one of the major stumbling blocks is that FEMA is seeking proof the damage to the box culvert on Chris's Road and the culvert on West Street extension were due to the storm. This obviously causes a challenge because it isn't common to take pictures of items that are operating, but that's where we are.

## **Public Works:**

Goose River Bridge Maine DOT released their latest Three Year Work Plan for the coming term and included on that plan is \$3.85 million for repairs or outright replacement to the Goose River Bridge. This is fantastic news as the nearly 80 year old bridge has seen better days and we certainly don't wish to see this bridge suffer the same fate as the bridge which preceded it! The Town's VPI Committee is already hard at work to support these efforts and ensure the Town has a plan to incorporate any changes in the new bridge into the village and existing infrastructure.

Our public works crews are out, in between the steady stream of recent storms, attempting to get ahead of brush cutting along roadsides.

## **Planning and Community Development:**

### Maine Department of Transportation – Planning Partnership Initiative.

The Town was awarded a grant for a transportation infrastructure study through MDOT. This study is to look at our transportation infrastructure from the school to downtown. The outcome will be recommendations for how we can better connect the two. This includes all of Pascal Ave, going over the bridge and up to Graffam Bros. Seafood on Union Street.

Permits. Permits are steadily flowing in as winter plans take shape for spring and summer construction. We are working with the local contractors on using our paperless system which is surely an adjustment as they move away from the paper permit application forms of years past. The Town's new online building permit application is live and available 24/7. Applications can be submitted online. [https://main.govpilot.com/web/public/5b377b7d-c64\\_Multi-Purpose-Permit-Application-rockporttownme?uid=25963&ust=ME&pu=1&id=0](https://main.govpilot.com/web/public/5b377b7d-c64_Multi-Purpose-Permit-Application-rockporttownme?uid=25963&ust=ME&pu=1&id=0)

Comprehensive Plan. The comprehensive plan process is going smoothly now. We are in edit-mode and working our way through the entire document. The estimated timeline is still to be finished for the November 2023 ballot.

Hotel Appeals Unfortunately, we remain in litigation with at least one resident over the matter of the new hotel at 20 Central Street.

### Ordinances to be amended.

The Ordinance Review Committee will have a few amendments to our ordinances ready to go for the June Ballot. The questions for the ballot will be structured differently this go around for ease of reading.

## **Buildings and Grounds:**

Our Buildings and Grounds staff have been quite busy attempting to oversee the damage and demolition at the library and Opera House. However, they also tackled a project to build shelving and cabinetry for to store license plates.

## **Harbor:**

Mooring Bills. Harbormaster Abbie Leonard will be mailing bills next week to mooring owners. This will likely be the last year of mailing bills so please make sure your information is correct and we have accurate contact information.

The Harbor Committee and Rockport Parks and Beautification Committee are working together regarding incoming Peddlers Permits.

## **Fire Department:**

The department totaled 19 calls through January but had another 10 calls this past weekend dealing with the incredible cold. While many of us are not aware of the changes we see in terms of emergency services until we need them, the requests our residents have for fire services are increasing dramatically. With the state of volunteerism in our society and the ever-increasing regulation for those within the fire service, we have to remain thankful we have so many residents willing to step forward and serve as volunteer fire fighters. Thank to our entire crew for keeping us safe!

For those interested in learning more about joining the fire department, please contact Chief Peasley at [jpeasley@rockportmaine.gov](mailto:jpeasley@rockportmaine.gov)

### **Employment Opportunities:**

We have several job openings with the Town of Rockport, stop by the Town Office for an application or call and we can email you an application. Also, job applications are available on our town website, along with a detailed job description. <https://rockportmaine.gov/jobs>

All applications will be accepted until the positions are filled. The Town of Rockport is an Equal Opportunity Employer.

- **Public Works Heavy Equipment Operator/Laborer** - This position involves manual work in road construction, repair, and maintenance, snow and ice removal, and other seasonal public works projects. A Class A or Class B CDL is preferred. This is a full-time year-round position for a pair of anticipated openings in the spring.
- **Video Technician** – This position primary responsibilities are to operate the video and audio equipment at the Rockport Opera House for recording and Livestreaming meetings and events. This is a part-time year-round position with a lot of flexibility (most hours are evenings with some occasional weekends needed).

### **Wastewater:**

Maine Water Assistance Program. Is a federally funded program to help support eligible households in having access to drinking water and wastewater utility services. Households will be required to have a water liability in order to be eligible for the drinking water/wastewater program. To receive an application, you can call 888-623-6762 or email [water@mainehousing.org](mailto:water@mainehousing.org).

### **Recreation Committee:**

If you want to schedule the use of a field for this year, email [rockportrec@rockportmaine.gov](mailto:rockportrec@rockportmaine.gov).

### **Rockport Resource Newsletter:**

If you would like to receive the Rockport Resource Newsletter via email you can sign up through our website.

### **Donut Festival:**

We are still looking for entries for the poster design contest for the festival. Please look at the Town website for more information, under the Events tab at the top.

### **Civic Ready:**

We encourage all residents to sign up for this, if you are interested in knowing what is happening in the Town of Rockport. What is great about this system is that you decide which types of information you receive whether it is a reminder when property taxes are due to information on an upcoming event at the Opera House or when a public works project is happening in your neighborhood; Civic Alert can keep you informed. Those interested can also sign up for alerts on our website at <https://rockportmaine.gov/civicready>

## Consent Agenda

- a. Committee Resignation(s):  
Jennifer Mirabile
- b. Approve Meeting Minute(s):  
January 9, 2023

### *Suggested Motion:*

*I move the Board Approve the Consent Agenda as presented (or amended)*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						
Denise Munger						

NAME	ATTEND
Michelle Hannan, Chair	✓
Mark Kelley, Vice-Chair	✓
Eric Boucher	✓
Jim Annis	
Denise Munger	✓
Jonathan Duke, Town Manager	✓
Rockport AV Staff	✓
General Public	✓
Megan Brackett	✓
Michael Young	✓



**January 9, 2023 – 6:00 p.m.**

**Geoffrey C. Parker Room – Rockport Opera House**

## Consent Agenda

- a. Two General Assistance Anonymous Donations
- b. Committee Resignations  
Lynn Rutter and Samantha Appleton
- c. Approve Meeting Minute(s):  
December 12, 2022, and December 20, 2022, Executive Session

***Suggested Motion:***

***I move the Board Approve the Consent Agenda as presented (or amended)***

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair				✓		
Eric Boucher		✓		✓		
Jim Annis						
Denise Munger	✓			✓		

**Action Item**

- a. Act on Committee Workplan(s):  
Rockport Parks and Beautification Committee and Economic Development Committee

**Manager's Comments: Action item**

The proposed Rockport Parks and Beautification Committee and Economic Development Committee workplans for the calendar year 2023.

**Suggested Motion:**

*I move the Board approve the Rockport Parks and Beautification and Economic Development Committee workplans as presented (or amended).*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		7:00
Mark Kelley, Vice-Chair				✓		
Eric Boucher		✓		✓		
Jim Annis				✓		
Denise Munger	✓					

**Additional Comments:**


**Action Item**

b. Act on Emergency Operations Plan

**Manager's Comments: Action item**

Annually the Board must approve the Emergency Operations Plan. There were accuracy changes.

**Suggested Motion:**

*I move the Board approve the 2023 Emergency Operations Plan as presented (or amended)*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		7:29 p.m.
Mark Kelley, Vice-Chair		✓		✓		
Eric Boucher				✓		
Jim Annis						
Denise Munger	✓			✓		

**Additional Comments:**


## Action Item

c. Act on Safety Mission Statement

### Manager's Comments: Action item

In line with the town employee training on Tuesday the 10<sup>th</sup>. The Board is asked to approve the attached mission statement to show the commitment, from top to bottom, to maintain a safe workplace for our employees.

### Suggested Motion:

*I move the Board approve the Safety Mission Statement*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		7:32
Mark Kelley, Vice-Chair				✓		
Eric Boucher		✓		✓		
Jim Annis						
Denise Munger	✓			✓		

Additional Comments:


## Action Item

d. Act on Deputy Treasurer Appointment - Liz Lowe

### Manager's Comments: Action item

The Board must act to appoint a new deputy treasurer with Linda Greenlaw's departure. Liz is a natural for this position.

### Suggested Motion:

*I move the Board approve the New Deputy Treasurer Liz Lowe*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		7:33 p.m.
Mark Kelley, Vice-Chair	✓			✓		
Eric Boucher		✓		✓		
Jim Annis						
Denise Munger				✓		

### Additional Comments:


**Action Item**

e. Act on FY '22 Encumbrances

**Manager's Comments: Action item**

Attached is a letter from Finance Director Megan Brackett describing for the Board's approval eight proposed encumbrances from fiscal year end 2022. All of the proposed encumbrances appear from my perspective to be wise given our needs at present.

Further, I'm pleased to see we are expected to be significantly in the black once our audit is completed this month.

**Suggested Motion:**

*I move the Board approve the encumbrances as proposed (or as amended)*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		7:56
Mark Kelley, Vice-Chair				✓		
Eric Boucher		✓		✓		
Jim Annis						
Denise Munger	✓			✓		

Additional Comments:


Exit general Meeting enter wastewater Meeting  
 Denise - Motion  
 Erik - 2nd  
 All in favor

## Wastewater Commissioners

a. Administrative Appeal – Equivalent User Fee – Megunticook Campground

### Manager's Comments: Action item

Attached is a letter from the new owners of the Megunticook Campground requesting an appeal for the user fee assessed to the campground.

Planning and Community Development Director Orion Thomas will have a memo he has prepared for you this weekend which will describe how this appeal can be heard in reference to the existing ordinance.

### Suggested Motion:

*I move the Board deny the appeal.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						
Denise Munger						

### Additional Comments:

<p>Tabled to a future meeting. Need to understand current ordinance and future connections.</p>

Motion – Table to ~~March~~ <sup>February</sup> Meeting

Eric Boucher – Motion

Denise Munger – 2nd

✓ All in Favor

Motion to EXIT Wastewater and Return to Reg Meeting

Denise -  
Mark - second

All in Favor

8:32 p.m.

# Adjourn

*Suggested Motion:*

*I move the Board adjourn the meeting.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		8:35 p.m.
Mark Kelley, Vice-Chair				✓		
Eric Boucher		✓		✓		
Jim Annis						
Denise Munger	✓			✓		

## Action Item

- a. Act on Committee Workplan(s):

### Manager's Comments: Action item

The proposed Recreation committee workplan for the calendar year 2023. The Rec Committee has been discussing the needs of the Marge Jones Field intensely for several months and after some revisions from this fall, the Committee is moving forward with the attached workplan.

### *Suggested Motion:*

*I move the Board approve the Recreation Committee workplan as presented (or amended).*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						
Denise Munger						

Additional Comments:




## **Recreation committee Work Plan 2023**

- Work on funding for paving from the entrance to the left side of the tennis courts. This will prevent large potholes that return almost weekly with the amount of traffic.
- Add more parking lot material near softball field for parking.
- Purchase an AED for concession stand.
- Start Capital Campaign fundraising for complete remodel and upgrades to the 25-year-old Tennis and Basketball courts as well as adding pickleball courts.
  - Add additional parking near new pickle ball courts .
- Relocate playgrounds to a safer, more visible area for parents. One near outfield of LL Baseball and other outfield of Softball

## Action Item

- b. Act Maine DEP re-allocate ARPA Grant

### Manager's Comments: Action item

In August 2021, the Town was notified that the Rt. 1 Sewer Extension would be receiving a \$1M grant from the Maine DEP funded by the American Rescue Plan Act (ARPA) and the Maine Jobs & Recovery Plan (see attached memo from the Maine DEP) and the funds became formally available in January 2022. The ARPA grant was added to the overall funding package already secured for the on-going work to install the new sewer infrastructure along the Route 1 corridor. At the time the ARPA grant was finalized, the construction project was already underway and being completed by Nitram Construction following a public bidding process in early 2021. As a result of a design change that was made to eliminate a significant section of gravity collection sewer on Rt. 1 where there is no current or anticipated development due to the presence of wetlands, the project was completed under budget and the ARPA funds were not needed to complete the full remaining scope of the work. The Route 1 project achieved Final Completion in August 2022. The Maine DEP was approached by the Town about reallocating the funds to the proposed Water Resource Recovery Facility (WRRF), which is currently in the preliminary planning stages to address the long-range wastewater treatment and disposal needs of the community. The Maine DEP has stated that they would allow a one-time reallocation of the ARPA funds following a formal request from the Town. As discussed at the Select Board Workshop on January 30, 2023, the total cost of the WRRF development is approximately \$18M and a funding package that includes the participation of multiple funding agencies is actively being pursued. Allocating the \$1M Maine DEP ARPA grant to the WRRF project would allow the Town to continue moving forward with preliminary planning, funding, local approval and design efforts without a commitment of local funds. Applying the ARPA grant to the WRRF project also allows the Town to show that matching funds are currently committed to the project, which is a requirement of several of the funding sources we hope to secure for the work.

### *Suggested Motion:*

***I move the Board approve formally request that the Maine DEP re-allocate the \$1M ARPA grant from the Route 1 Sewer Extension project to the WRRF project to allow the Town to continue forward with preliminary planning, funding, local approval and design efforts.***

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						
Denise Munger						

Additional Comments:

--

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



JANET T. MILLS  
GOVERNOR



MELANIE LOYZIM  
COMMISSIONER

**TO:** Municipal and District Officials and Wastewater Professionals  
**FROM:** John N. True, P.E., Wastewater Loan and Grant Unit Manager  
Bureau of Water Quality  
**DATE:** August 6, 2021  
**SUBJECT:** American Rescue Plan Act of 2021 (ARPA)  
The Maine Jobs & Recovery Plan Allocation of Wastewater Infrastructure Funding

\*\*\*\*\*

With the enactment of Public Law 2021, Chapter 483 (LD1733) the 130<sup>th</sup> Maine Legislature approved Governor Mills’ *The Maine Jobs & Recovery Plan*. The ‘Plan’ provides \$22,000,000 in ARPA State Fiscal Recovery funds to the Department of Environmental Protection for one-time funding for municipal wastewater and infrastructure projects to accelerate the timeline of these essential local projects that protect public health, provide community benefits, reduce the burden for local ratepayers and support construction jobs.

\$10,000,000 of the ARPA State Fiscal Recovery funding is allocated to the Department for grants for wastewater infrastructure projects in state fiscal year (SFY) 2022 (7/1/21 – 6/30/22) and \$12,000,000 is allocated for SFY 2023 (7/1/22 – 6/30/23). Projects that receive ARPA funding must be under contract by 12/31/2024 and funds disbursed by 12/31/2026.

**SFY 2022** - The Department is committing ARPA funding for SFY 2022 to applicants that submitted funding requests to the Clean Water State Revolving Fund (CWSRF) (loan program) for wastewater infrastructure projects but were unable to receive any loan principal forgiveness because of the limited forgiveness amount available. In February the Department solicited projects to be funded by the CWSRF in 2021/2022 and received an unprecedented \$235 million in requests for \$71 million in available funding. The Department developed a primary list of projects that anticipated being under construction by July of 2022 and ranked those projects for environmental benefit, then made loan offers to applicants consisting of \$4,920,000 in loan principal forgiveness, the maximum allowable amount for the 2021 federal allotment. Affordability principal forgiveness is first offered to those projects that rank highest in environmental benefit and the applicant meets a minimum affordability threshold. Principal forgiveness is then offered for subsequently lower ranking projects until all available principal forgiveness has been allocated. Due to the limited forgiveness available, not all projects were offered CWSRF principal forgiveness in 2021, even if the applicant met the minimum affordability threshold.

AUGUSTA  
17 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0017  
(207) 287-7688 FAX: (207) 287-7826

BANGOR  
106 HOGAN ROAD, SUITE 6  
BANGOR, MAINE 04401  
(207) 941-4570 FAX: (207) 941-4584

PORTLAND  
312 CANCO ROAD  
PORTLAND, MAINE 04103  
(207) 822-6300 FAX: (207) 822-6303

PRESQUE ISLE  
1235 CENTRAL DRIVE, SKYWAY PARK  
PRESQUE ISLE, MAINE 04769  
(207) 764-0477 FAX: (207) 760-3143

Since the Department had a current listing of projects that were ‘shovel ready’ and in need of financial assistance, it was decided to use this current list of projects for awarding ARPA grants in SYF 2022. Grant funding was offered to applicants that met a minimum affordability threshold. The offers were based on the requested CWSRF loan amount and were limited to a maximum of \$1,000,000 per applicant. By using an established list, the Department was able meet *The Maine Jobs & Recovery Plan* goals of accelerating the timeline of essential local projects, reducing the financial burden to rate payers, and providing support for construction jobs in a timely manner.

Below is a listing of the applicants that received offers for SFY 2022 ARPA grant funding and the amount. The total is slightly more than the Department’s \$10,000,000 allotment for SFY 2022, so grants will be limited to the allotment amount until additional allotment becomes available in SFY 2023. *Please note that at the time of this memo, not all applicants had received local approval to accept the grant offers.*

<b>Grantee</b>	<b>Project Description</b>	<b>Grant Amount</b>	<b>Total Estimated Project Cost</b>
Anson-Madison Sanitary District	Regional PFAS Treatment Facility	\$1,000,000	\$3,556,150
Biddeford, City of	Horrigan Court PS Upgrade CSO Abatement	\$1,000,000	\$5,500,000
Frenchville, Town of	Route 1 Force Main Replacement	\$289,498	\$1,203,000
Greater Augusta Utility District	Kennebec River Sewer Siphon Replacement	\$158,200	\$2,000,000
Hartland, Town of	Sewer System Rehabilitation	\$1,000,000	\$1,200,000
Houlton Water Company	Pumping Stations Replacement, Emergency Generator & Vacuum Truck	\$1,000,000	\$2,112,000
Livermore Falls, Town of	Wastewater Treatment Facilities Upgrade	\$1,000,000	\$12,200,000
Loring Development Authority of Maine	Sewer System Rehabilitation	\$167,950	\$3,165,000
Mapleton Sewer District	Sewer System Rehabilitation	\$917,235	\$1,635,000
Mechanic Falls Sanitary District	Wastewater Treatment Plant Upgrades and PS Replacement	\$1,000,000	\$3,250,000

Millinocket, Town of	Main Pumping Station Upgrade	\$1,000,000	\$2,660,000
Old Town, City of	Stillwater River Force Main Replacement on 2 Bridges	\$733,020	\$1,286,000
Pittsfield, Town of	Sewer System Rehabilitation	\$498,210	\$1,068,000
Richmond Utility District	Sewer System Rehabilitation	\$385,163	\$1,025,000
Rockport, Town of	Route One Sewer Extension	\$1,000,000	\$7,072,324
Rumford-Mexico Sewer District	Main Wastewater Treatment Facility Upgrade	\$1,000,000	\$25,753,000
Stonington Sanitary District	Downtown Cluster System Septic Tank Upgrade	\$243,640	\$467,600
Van Buren, Town of	Sludge Drying Bed and Sludge Pumping Improvements	\$463,509	\$2,729,000

**SFY 2023** - The Department has not yet determined the process for distribution of the remaining ARPA funds in SFY 2023. The Department will closely look at wastewater infrastructure needs within the State and evaluate important statewide environmental issues before choosing a method of grant award. Information on the award process will be distributed to the wastewater community prior to award of any of the SFY 2023 ARPA funding in 2022.

If you have questions regarding this information the process of distributing the SFY 2022 ARPA State Fiscal Recovery Funds allotted to the Department please contact John True at 207-287-7808 ([john.n.true@maine.gov](mailto:john.n.true@maine.gov))

## Action Item

- c. Act on withdrawal from Recreation Reserve

### Manager's Comments: Action item

To get on the calendar for repairs this summer, the Board must approve an expenditure from the Recreation reserve to fund repairs to the tennis and basketball courts. The repairs to the courts are estimated to total \$47,000. We currently have \$52,000 in reserve to be used for this project. There are additional items to the court improvements such as replacement of the tennis posts and the painting of the pickleball court lines, but our goal is to offset the use of the reserves through fundraising.

### *Suggested Motion:*

*I move the Board approve the withdrawal of \$52,000 from the Marge Jones Recreation Field Reserve.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						
Denise Munger						

Additional Comments:


## Action Item

- d. Act on Capital Campaign for Marge Jones Field

### Manager's Comments: Action item

The Recreation Committee through the approval of its work plan seeks to establish a capital campaign for a series of projects at Marge Jones Field which are initiated by the current use of the site. The most notable of these additions is the construction of new pickleball courts at the field. The construction of these courts exceeds \$125,000, but there is an incredibly active and engaged community within Rockport of pickleball players who are eager to support this initiative. Additionally, there are other needs to the facility from paving the road and thus limiting maintenance costs to adding lights to the courts to extend the time of day they are able to be used. Lastly, and most importantly, there is a very real need for expansion of recreational facilities for the public in Rockport, most notably playing fields. The former Rockport Elementary School property has been used less often than in past year because the field is far too wet for any significant use and its size and location limit its fit for most users of our fields. The Town must look further to meet the needs of its residents and provide opportunities for recreation for residents of all ages.

### *Suggested Motion:*

*I move the Board endorse the creation of a capital campaign for Marge Jones Field.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						
Denise Munger						

Additional Comments:


# Making Marge Jones

*Pickleball Courts, Lights for*

# a Park for Everyone

*Nighttime Use, Improved Playground & More!*

**We need your help, it has been 25 years since improvements have been made to the park, let's get Marge Jones back to what it once was!**

The Town of Rockport is kicking off a fundraising campaign of \$300,000 to upgrade and improve The Marge Jones Recreational Facility, and we need **YOUR** help!

Over the past two years, the Rockport Recreation Committee has been working very hard to get Marge Jones back to the condition it was 25 years ago. They have improved baseball and softball fields; have replaced fences, added a new flag pole, added 3 new sports sheds and upgraded the irrigation system. The committee has also implemented a new online scheduling tool and roadside sign; this would not have been possible without local donations and commitments from taxpayers through the budget process.

We are kicking off a capital improvement campaign to continue to make Marge Jones Recreational Facility a place for everyone in the community to enjoy! This is a multi-year project that will:

- Repair the current basketball and tennis courts
- Add pickleball lines to the existing tennis courts
- Move and replace the current playground to a universal location
- Build **FOUR** new pickleball **ONLY** courts
- Add lights to the field and courts for continued nighttime use
- Pave the road, parking area and additional parking



## Timeline for Improvements

# 2023

- Lines added to the existing tennis courts for pickleball
  - Spring 2023
- Portable pickleball nets available at Marge Jones
  - Spring 2023
- Start paving the entrance road to the facility
  - Summer 2023
- Court repairs and resurface the basketball and tennis courts
  - Fall 2023
- Relocate playground between little league and softball fields
  - Fall 2023

# 2024

*and Beyond*

- New basketball backboards and nets
- Lights to all courts
- Four new pickleball **ONLY** courts
- Expansion
- Finish paving of the facility



# DONATE

# TODAY!

# Let's Make

## MARGE JONES RECREATIONAL FACILITY

# A Park For Everyone

*Pickleball Courts, Lights for Nighttime Use, Improved Playground & More!*

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- Pave the road, parking area and additional parking

### Timeline for Improvements

- |  |   |
|--|---|
| <b>2023</b>  | <b>2024</b>   |
| <ul style="list-style-type: none"><li>• Lines added to the existing tennis courts for pickleball - Spring 2023</li><li>• Portable pickleball nets available at Marge Jones - Spring 2023</li><li>• Start paving the entrance road to the facility - Summer 2023</li><li>• Court repairs and resurface the basketball and tennis courts - Fall 2023</li><li>• Relocate playground between little league and softball fields - Fall 2023</li></ul> | <ul style="list-style-type: none"><li>• New basketball backboards and nets</li><li>• Lights to all courts</li><li>• Four new pickleball ONLY courts</li><li>• Expansion</li><li>• Finish paving of the facility</li></ul> |

*and Beyond*

**Make a donation to the general improvement fund or target your donation to a specific sport, every amount helps!**

#### Sponsorship Levels

Donation Amount: \$ \_\_\_\_\_

Target my donation to:

- Platinum - \$10,000 and over
  - Gold - \$5,000 - \$9,999
  - Silver - \$1,000 - \$4,999
  - Bronze - \$500 - \$999
  - Friends of Marge Jones - \$0 - \$499
- General Fund
  - Basketball Courts
  - Pickleball Courts
  - Tennis Courts
  - Playground
  - Baseball/Softball

Name: \_\_\_\_\_

Business Name (if Applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

*Donations are eligible for matching donations by companies that offer that benefit, please check with your employer for more information!*

**25 YEARS SINCE LAST IMPROVEMENTS**



Please make all donations Payable to:

### Town of Rockport

*(Add Marge Jones in the Memo Line)*

Please mail donations (or drop off in person) to:

**Marge Jones Park Improvements**

**Town of Rockport**

**101 Main Street**

**Rockport, ME 04856**

# DONATE TODAY!

## Wastewater Commissioners

- a. Administrative Appeal – Equivalent User Fee – Megunticook Campground

### Manager’s Comments: Action item

This was tabled from the prior meeting with a request for staff to investigate the current fee schedule and to gather information on hook up fees for sewer systems regionally. Due to a family emergency, we’ve been unable to complete this work. I’d ask we table this discussion until your March meeting.

### *Suggested Motion:*

*Motion to enter into Wastewater Commissioners*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						
Denise Munger						

### *Suggested Motion:*

*I move the Board table this matter until the March meeting of the Select Board.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						
Denise Munger						

### *Suggested Motion:*

*Motion to exit Wastewater Commissioners and return to regular meeting.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						
Denise Munger						

Additional Comments:

--

# Adjourn

*Suggested Motion:*

*I move the Board adjourn the meeting.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						
Denise Munger						